

# Information for Family and Friends

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*Serving the Counties of  
Franklin, Jefferson and St. Charles*

1650 Boone's Lick Road

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On behalf of the Office of the Regional Medical Examiner, please accept our deepest sympathy for your loss. We know you may have questions about our office and we hope this pamphlet will help.

The Medical Examiner's Office is required by the laws of the State of Missouri to conduct an investigation of any sudden, suspicious, violent or unexpected death. If the Medical Examiner accepts jurisdiction, the deceased is transported to the St. Louis County Morgue at 6059 North Hanley Road in Berkeley, Mo. **The forensic pathologist determines the extent of the examination necessary to establish the cause of death.** Even though the examination takes place at this location, **all** inquiries need to be directed to the **Office of the Regional Medical Examiner** at 636-949-1878.

The family should contact the funeral home or cremation service of their choice. The funeral director makes the necessary arrangements to pick up the deceased from the Medical Examiner's Office when released. The funeral director prepares a death certificate, which then is signed by the Medical Examiner upon completion of the investigation.

The funeral director files the completed death certificate with the Bureau of Vital Statistics and obtains certified copies for you.

The Medical Examiner's investigation and report are usually completed within 8 to 12 weeks; however, this timeframe varies, depending upon the depth of the investigation. Next-of-kin wishing to obtain a copy of the report may send a letter to our office at the address below, indicating relationship to the deceased, email, and a phone number where they can be reached. Please include a check or money order in the amount of \$20, payable to St. Charles County. A copy of the report will be emailed or mailed to you as soon as it is available. If you have any questions or need assistance, please feel free to contact our office at **636-949-1878, opt. 1.**

**Mary E. Case, M.D.**

Chief Medical Examiner

Office of the Regional Medical Examiner

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