

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This Consolidated Annual Performance and Evaluation Report (CAPER) describes the activities undertaken by St Charles Urban County, during year two of the St Louis County Home Consortium's 5-year Consolidated Plan covering 2021-2025 using Community Development Block Grant (CDBG) funds allocated to the County by the U.S. Department of Housing and Urban Development (HUD). The total allocation for 2022 was \$1,087, 986. The County also received additional funds to support the County's preparation, response to, and prevention of COVID-19. The amount of funding received to address the Covid 19 virus totals \$1,706,489.

The projects addressed to respond to the Coronavirus pandemic was Mortgage, Rent, Utility Assistance, Coordinated Entry, Hotel/Motel Sheltering, Food Assistance, Mental Health Assistance and Small Business Assistance. The assistance was given to 2068 households who are still facing emergency or economic hardship due to the pandemic.

The report serves to meet the performance reporting requirements of the Consolidated Plan Regulations at 24 CFR 91.520. The report measures the progress made and the accomplishments achieved against the goals and objectives described in the County's 2022 Annual Action Plan and the 2021-2025 Consolidated Plan. The participating jurisdictions of the St Charles Urban County include unincorporated St Charles County and the municipalities of the Cities of St Charles, Cottleville, Dardenne Prairie, New Melle, Lake St Louis, St Paul, St Peters, Weldon Spring and Wentzville.

During FY22, the County continued to fund several programs previously administered including: St Charles County and City Home Improvement and Transportation Programs, St Peters Home Improvement, Transportation, Meals on Wheels, and Community Services, County Community Services, Homeless Prevention and Affordable Rental Housing Programs. The County continued to use the oldest activity funding first and continued to administer prior year programs.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Housing Development/Rehabilitation	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	5	0	0.00%	1	0	0.00%
Code Enforcement	Affordable Housing	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	7500	1500	20.00%	350	1488	425.14%
Community Services	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	20		30	20	66.67%
Community Services	Non-Homeless Special Needs	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	100	17	17.00%			
Homeless Prevention	Affordable Housing	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	50	150	300.00%			
Homeless Prevention	Affordable Housing	CDBG: \$	Homelessness Prevention	Persons Assisted	0	0		50	162	324.00%
Housing Rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	450	88	19.56%	65	88	135.38%

Program Administration	Administration	CDBG: \$	Other	Other	0	0				
Transportation	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	400	256	64.00%	850	256	30.12%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

During the development of the FY22 Annual Plan, the activities that receive the largest allocation of CDBG dollars are rehabilitation, transportation, homeless prevention and affordable rental housing within the St Charles Urban County. The City of St Charles combined their programs with St Charles County to offer home rehabilitation and transportation to more residents. The City of St Peters, who is a subrecipient of St Charles County, also administers a rehabilitation program and a transportation program. The County funded homeless prevention and affordable housing. These activities allowed the County to continue to address the highest priority needs of the County.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1,528
Black or African American	399
Asian	5
American Indian or American Native	13
Native Hawaiian or Other Pacific Islander	6
<b>Total</b>	<b>1,951</b>
Hispanic	61
Not Hispanic	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

The County also promotes programs at the Continuum of Care meetings in an effort to expand outreach to minority families who may need assistance. Based on total population percentages by race and participant information, participants in the program during 2022 is a good representation of race within the County as a whole.

49 families were listed as other multi-racial and 544 did not provide their ethnic composition. A total of 2605 families assisted.

**CR-15 - Resources and Investments 91.520(a)**

**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,087,986	
Competitive McKinney-Vento Homeless Assistance Act	public - federal	0	
Housing Trust Fund	public - state	0	
LIHTC	public - state	0	
Section 8	public - federal	0	
Tax Credits	public - state	0	

**Table 3 - Resources Made Available**

**Narrative**

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of St. Charles	28	28	
City of St. Peters	19	19	Sub-recipient & participating jurisdiction of St. Charles Urban County
St. Charles Urban County	53	53	Includes Unincorporated St. Charles County & 7 municipal jurisdictions

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

St Charles Urban County did not utilize any publicly owned land or property to address the needs identified in the plan. In addition to CDBG dollars, the City of St Peters allocates dollars to its transportation program to assist additional residents with transportation services.

**CR-20 - Affordable Housing 91.520(b)**

**Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

**Table 5 – Number of Households**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

**Table 6 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The County has no activities that meet the regulatory definition. The numbers noted above are CDBG households only.

**Discuss how these outcomes will impact future annual action plans.**

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

**Table 7 – Number of Households Served**

### **Narrative Information**



**CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**  
**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

St Charles County has continued to provide support to the St Charles County Continuum of Care (CoC) in its efforts to conduct outreach and assessment of the homeless in the area, including support for the HMIS system.

The County's homeless prevention goals utilizes CDBG funding to assist those whose are in jeopardy of becoming homeless. St Charles County continues to work with social service agencies in St Charles County, which are providing aid to homeless persons and addressing their individual needs. Funding was allocated toward this need in FY22 in order for families to stay in their homes. Sts Joachim and Ann Care Services was awarded funding to assist those who may currently be homeless or unsheltered. The FY22 funds have not been administered due to the delay in receiving the funding.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

There is no shelter or transitional housing located in St Charles County at this time. The CDBG Administrator attends the Short/Long Term Housing Task Force meetings. The task force is waiting on approval of a grant written on behalf of the Community Council of St Charles County, City of St Charles Mayor, and other members in the community in order to obtain funding.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Homeless prevention includes the provision of rental assistance, utility assistance and supportive services directly related to help those in danger of eviction or foreclosure or other loss of shelter. Programs are designed to stabilize individuals and families in their existing homes.

In addition to utilizing CDBG funds to aid in keeping individuals from becoming homeless. The County supports local social service agencies addressing unmet needs within the County. These agencies play a key role in homeless prevention. These agencies are made up of 45 non-profit members of the Continuum of Care for St Charles, Lincoln and Warren Counties.

Since the onset of the Covid-19 pandemic, the County continued to see an increase in individuals needing assistance addressing homeless prevention.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

CDBG funding assists agencies working with individuals in jeopardy of becoming homeless, but it alone cannot, and does not, address homelessness. CDBG Staff does attend meetings for the short/long term housing taskforce. The members of this task force include non-profit organizations and community leaders. These members are trying to identify the need for housing and strategize a plan to move someone out of homelessness. At this time, the members of the taskforce are still weighing all of their options.

The Continuum of Care participates in a Homeless Count each year in January to identify homeless individuals within Lincoln, Warren, and St Charles Counties. The results of the count help ease areness of homeless individuals within the community. While this is a priority need and the County provides limited funding towards this need, the County is limited by the public services cap when determining funding allocations.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Northeast Community Action Corporation (NECAC) administers the Section 8 voucher program within St. Charles County. NECAC maintains the waiting list and the administration of the program. CDBG funds are not directly used to address the needs of public housing. The City of St Charles works in a partnership with the St Charles Public Housing Authority (PHA), to promote the enforcement of fair housing.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

NECAC is the St Charles County Public Housing Authority and administers the County's Section 8 voucher program. The County supports NECAC in promoting the Homeownership program funding with HOME dollars to encourage homeownership amongst Section 8 voucher holders. The St Charles Public Housing Authority participates in the CDBG public hearings during the Annual Action Plan, and their residents are invited to attend. The City of St Charles was unable to hold a homeownership seminar due to the on-going problems with COVID-19. The City will attempt to hold either a in-person seminar or provide a presentation that people moving into the self-sufficiency program can view virtually.

### **Actions taken to provide assistance to troubled PHAs**

The County is not aware of any trouble Public Housing Authorities.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Each participating jurisdiction controls individual policies within their communities. Communities continue to support tax credit projects, Habitat for Humanity and affordable developments within their jurisdictions. Market and economic factors pose constraints to the provision of adequate and affordable housing. The County will continue to support the St Charles Community Council and area organizations whose initiatives including dispelling myths about particular housing, along with the St Charles County Housing Team. The housing team is a voluntary council dedicated to qualify affordable universally designed homes for good neighborhoods, safe communities, and thriving families. This is a collaborative effort to help identify barriers and promote solutions to meet the multiple housing needs within St Charles County. The County has CDBG funding available to assist a subrecipient in purchasing a home to provide a affordable rental to a low-income family. Due to the lack of affordable housing, the County will continue to search for a property in order to address the need of affordable housing.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Attracting eligible participants particularly of varying race and ethnicity continues to be difficult given the makeup of the County being predominately white. Promotion via word of mouth by previous participants continues to be integral to the success of the programs. The County will continue to promote via website, Facebook, You Tube, newspapers, and its employee newsletter, as well as, participation within the CoC, other promotional outlets including resident publications published by both the County and the Participating Jurisdictions, announcements at social service agency meetings, senior centers, and flyers.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

Home improvement loan clients are provided the EPA *Renovate Right* booklet and the EPA pamphlet *Protect Yourself from Lead in Your Home*. Staff explains the important points in this literature at the time the client signs the program agreements. The County may test the homes built prior to 1978 particularly when the project could possibly disrupt painted surfaces. Should the project test positive for lead, the project could be cancelled because the cost could be more than available in the program.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The County's primary way to reduce the number of poverty-level families is through the funding of the CDBG housing program. These funds effectively eliminate any immediate concern for housing repairs due to upgrades and improvements. The County encourages the hiring of Section 3 residents in all its

programs.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

St Charles County works with other participating jurisdictions and prides itself with developing partnerships to strengthen its institutional structure. In the attempt to lessen the gaps the County is committed to establishing the maintaining working relationships with the participating jurisdictions, organizations and institutions that are service providers in the County.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The County and City of St Charles has focused on working to coordinate and communicate affordable housing, supportive housing, homeless and non-housing community development strategies to community groups and local government officials. The County will continue to share information with community groups, public institutions, non-profit organizations and private industry, in order to identify resources and opportunities and coordinate activities, as appropriate. The City staff will continue to work with individuals as well as organizations in order to ensure services are not duplicated and to allow for a better integration of services by service providers.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The current Analysis of Impediments (AI) is available on the County's webpage for public review. The public can also request to view a hard copy of the plan at the St Charles Administration Offices. The barriers identified in the most recent AI concerning fair housing choice include the following:

Transportation

The lack of public transportation options were identified as an impediment. St Charles Urban County administers transportation programs for elderly, disabled, and low-income persons. While the programs are limited, they have been successful in assisting many residents with access to transportation. This access does include the needing rides to school and to work.

Fair Housing

The County promotes and educates on Fair Housing on their social media accounts and will strive to hold more educational, informative seminars in the coming year on different topics to include the value of owning affordable housing. The Cities of St Charles and St Peters both have updated their group home ordinance. Other communities do not have restrictive ordinances involving group homes. The County will continue to provide funds to a subrecipient to assist in the purchase of homes which will be rehabbed and rented at an affordable rate to low income families.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City of St Charles CDBG Staff continuously tracks expenditures. Due to the influx of funding, CDBG staff desk monitors all paperwork from the public service agencies requesting reimbursement requests. The County reviewed reimbursement requests, and approved the draws after they were entered by CDBG Staff in IDIS. Due to the influx of invoices from non-profit organizations, all invoices that have been submitted were desk monitored before any payment was processed. Since there have not been in person monitoring visits due to the Covid-19 pandemic, the City of St Charles CDBG staff started returning to in-person monitoring visits as well as desk monitoring.

All small business participants are encouraged to look at HUD's requirements for registering as a minority business. All postings are also provided to the St Charles Housing Authority to encourage their residents, that may be business owners, to register their business. The City of St Charles also partners with the Public Housing Authority to host informational events such as down payment assistance and minority business outreach events.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The County's citizen participating plan allows for public notice, a public hearing and a comment period for the performance report. The public hearing for the FY22 CAPER is being held at the City of St Charles, City Hall on February 27, 2023. Notice was published in the newspaper of record 15 days prior to the meeting. Notices were placed within public places, such at libraries and at all municipal buildings within the Urban County. Notices were also published on the County website and all websites of the participating jurisdictions for promotion to residents. The County also sent the public hearing notice to the St Charles Community Council for distribution and posting. No comments were received.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives**

**and indications of how the jurisdiction would change its programs as a result of its experiences.**

Objectives and priority needs changed with the influx of CDBG-CV funding. This funding was used to address the continued impacts of the pandemic. The County still allocated money for small business and mental health assistance.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**CR-45 - CDBG 91.520(c)**

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No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**



## CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

<b>Total Labor Hours</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Total Number of Activities	0	0	0	0	0
Total Labor Hours	0				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

**Table 8 – Total Labor Hours**

<b>Qualitative Efforts - Number of Activities by Program</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0				
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0				
Direct, on-the job training (including apprenticeships).	0				
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0				
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0				
Outreach efforts to identify and secure bids from Section 3 business concerns.	0				
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0				
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0				
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	0				
Held one or more job fairs.	0				
Provided or connected residents with supportive services that can provide direct services or referrals.	0				
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	0				
Assisted residents with finding child care.	0				
Assisted residents to apply for, or attend community college or a four year educational institution.	0				
Assisted residents to apply for, or attend vocational/technical training.	0				
Assisted residents to obtain financial literacy training and/or coaching.	0				
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0				
Provided or connected residents with training on computer use or online technologies.	0				
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	0				
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0				

Other.	0				
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**Table 9 – Qualitative Efforts - Number of Activities by Program**

**Narrative**