



Broemmelsiek Meeting Room

Broemmelsiek Park, 1795 Highway DD
Defiance, Missouri 63341

If you're looking for a unique venue to host your next event, then the large meeting room located inside the Broemmelsiek Visitor Center is a must see!

Rental Fee: \$200, plus \$100 refundable security deposit. All fees due at reservation. Use of the prepping kitchen comes with the rental.

Accommodates: Seats 50 guests comfortably.

Hours: 9 a.m. to 10 p.m., which includes the facility setup, cleanup, Park Ranger check-in and check-out.

Reservations: Available up to two years in advance from the current date. To make a reservation, visit stccparks.org or call the Parks Department at 636-949-7535.



Event Details Required: A Special Authorization Form with event details must be submitted and approved by the Parks director no later than three weeks prior to rental date.

Tables & Chairs: 15 - 15" x 72" and 8 - 30" x 72" (all 29" high) white rectangular tables, and white folding chairs come with the rental. Set up, linens and decorations are the responsibility of those renting the facility and are not part of the rental fee.

Alcohol: Alcoholic beverages are permitted but must be pre-approved by the Parks director prior to event through the Special Authorization Form. Cash bars are not allowed without proof of a liquor license.

Decorations: Guests may only use freestanding decorations. No glitter, confetti, tape, balloons, or tacks allowed. Candles must be contained. Rental items must be removed from the property before check-out deadline at 10 p.m. and may require proof of liability insurance.

Reservation Agreement: After a reservation request has been made, guests have five business days to return the signed permit and pay the facility rental fee, plus the security deposit of \$100. Failure to do so will result in the cancellation of the facility reservation request.

Refund Policy: No fees will be refunded due to inclement weather or cancellations made 90 days or less from contract agreement date. Cancellations made prior to 90 days will receive the rental fee minus a 15% administrative fee.

Facility Cleanup: All decorations, trash and spills must be cleaned up and removed by 10 p.m. Trash bags must be tied and placed in dumpster.

Unavailable Dates: Facility is closed on Thanksgiving, Christmas Eve, Christmas Day and New Year's Eve.



stccparks.org • 636-949-7535
reservations@sccmo.org