



# ST. CHARLES COUNTY

## PARKS

# Klondike Meeting Facility

Klondike Park, 4600 Highway 94 South  
Augusta, Missouri 63332

**This contemporary facility provides the perfect setting for your next formal or informal event, corporate retreat, presentation, meeting or family gathering.**

**Rental Fee:** \$400 on Friday - Sunday and \$250 on Monday - Thursday, plus \$250 refundable security deposit. All fees due at reservation.

**Accommodates:** 88 guests on main floor. Additional seating is available on upper and lower level allowing a total 115 guests.

**Hours:** 9 a.m. to 11 p.m., which includes the facility setup, cleanup, Park Ranger check-in and check-out.

**Reservations:** Available up to two years in advance from the current date. To make a reservation, visit [stccparks.org](http://stccparks.org) or call the Parks Department at 636-949-7535.



**Event Details Required:** A Special Authorization Form with event details must be submitted and approved by the Parks director no later than 14 days prior to rental date.

**Tables & Chairs:** 72" round, 30" x 96" and 24" x 48" rectangular tables (all 29" high), plus green fabric folding chairs come with rental. Set up, linens and decorations are the responsibility of those renting the facility and are not part of the rental fee.

**Alcohol:** Alcoholic beverages are permitted but must be pre-approved by the Parks director prior to event through the Special Authorization Form. Cash bars are not allowed without proof of a liquor license.

**Decorations:** Guests may only use freestanding decorations. No glitter, confetti, tape, balloons, or tacks allowed. Candles must be contained. Rental items must be removed from the property before check-out deadline at 11 p.m. and may require proof of liability insurance.

**Reservation Agreement:** After a reservation request has been made, guests have five business days to return the signed permit and pay the facility rental fee, plus the security deposit of \$250. Failure to do so will result in the cancellation of the facility reservation request.

**Refund Policy:** No fees will be refunded due to inclement weather or cancellations made 90 days or less from contract agreement date. Cancellations made prior to 90 days will receive the rental fee minus a 15% administrative fee.

**Facility Cleanup:** All decorations, trash and spills must be cleaned up and removed by 11 p.m. Trash bags must be tied and placed in dumpster.

**Unavailable Dates:** Facility is closed on Thanksgiving, Christmas Day and New Year's Eve. Christmas Eve is available till 6:00 p.m.