

Questions and Answers
11-168 Consultant Services to Develop a County Emergency Operations Plan (All Hazard)

Has a budget amount been designated for this project and are you able to disclose amount set aside for this project?

A range of \$14,000 to \$18,000 has been established for this project

In regards to the County Tabletop Exercise to practice the County Plan, can you please clarify the following?

- What is the anticipated number of participants for this exercise?

30 participants

- Will selected consultant be responsible for selecting and arranging venue, food & beverages (for our budgetary purposes) for the exercise?

NO

- Will St. Charles County Government manage participant correspondence for this exercise (invitation, follow-up correspondence, etc) or is it expected that this responsibility will be part of the selected consultant's tasks?

St. Charles will manage correspondence for this exercise

Part III. Content of the Proposal (page 7 of RFP) list sample of previous work (III., 3.c) as item to be included in proposal. Does this refer to sample of actual plan previously developed or description of such a project?

The requirement is a sample of an actual plan.