



# St. Charles County Government

**Department of Finance**

Robert W. Schnur, CPA  
Director

## MEMORANDUM

TO: Steve Ehlmann, County Executive

FROM: Robert W. Schnur, Director *[Signature]*

DATE: September 19, 2011

RE: **Notification of Bid Award – Liberty Improvements**

Attached please find a Notification of Bid Award to **Liberty Improvements**, in the amount of **\$13,119.60**, for chain link fencing at the Sign Maintenance Facility for the Highway Department. The bid opening was held on September 15, 2011 and these bids were received:

Vendor	Amount	Vendor	Amount
John Thompson Fence Co <i>Union, Mo</i>	\$14,280.00	Collins & Herman Inc <i>St. Louis</i>	\$27,745.00
Consolidated Fence Co <i>St. Charles</i>	\$14,508.00	Liberty Improvements <i>College Hill, IL</i>	\$13,119.60

The account number this purchase will be charged to is 201-9020-47395.

After your review of the attached, if this meets with your approval, please sign and return to the Finance Department.

If you have any questions, please call.

Enclosure

APPROVED:

*[Signature]*  
 Chuck Gross  
 Director of Administration

Date 9/28/11

*[Signature]*  
 Steve Ehlmann  
 County Executive

Date 9/28/11

RECEIVED

SEP 20 2011

COUNTY EXECUTIVE OFFICE

201 N. Second Street • Suite 541 • St. Charles, Missouri 63301  
 (636) 949-7465 • Fax (636) 949-7456

RE: CHAIN LINK FENCING - SIGN MAINTENANCE FACILITY

**NOTIFICATION OF BID AWARD**

**FOR AMOUNTS ABOVE  
\$5,000.00**

Process: Upon selecting winning bid, department must obtain Department Head or Elected official Signature and send to Purchasing. If over \$5,000, Purchasing will obtain County Executive's Signature. If over \$25,000, Purchasing will also route to County Counselor's Office for inclusion on Council Agenda. Once all approvals are obtained, copies will be sent to Director of Administration, County Auditor, County Clerk and Department Head.

Department Highway Department

Contact Person Benny Hedden, Asst. County Engineer Telephone X7142

Item Bid or Service SB-11-178

Bid Opening was held on: Thursday, Sept. 15, 2011 10AM Bids Opened by: Finance Dept.

*The following bids were received:*

Vendor: Liberty Improvements LLC Price: \$13,119.60

Bid meets all specifications:  Yes  No

Vendor: John Thompson Fence Co LLC Price: \$14,280.00

Bid meets all specifications:  Yes  No

Vendor: Consolidated Fence Co Price: \$14,508.00

Bid meets all specifications:  Yes  No

Vendor: Collins & Hermann Inc Price: \$27,745.00

Bid meets all specifications:  Yes  No

Vendor: \_\_\_\_\_ Price: \_\_\_\_\_

Bid meets all specifications:  Yes  No

Vendor: \_\_\_\_\_ Price: \_\_\_\_\_

Bid meets all specifications:  Yes  No

Bid awarded to: Liberty Improvements LLC (low bid)

If bid was not awarded to lowest bidder, please explain reason: \_\_\_\_\_

*Authorization:*

Account number purchase will be charged against: 201-9020-47395 (Other non-building improvements)

Bid over \$5,000 Dept. Head/Elected Official Approval 

Bid over \$5,000 County Executive Approval 

Bid over \$25,000 Please route to County Counselors Office for Inclusion on Council Agenda