



St. Charles County Government

Department of Finance

Robert Schnur, CPA
Director of Finance

MEMORANDUM

TO: Steve Ehlmann, County Executive

FROM: Robert Schnur, Director of Finance *RS*

DATE: March 20, 2011

RE: Notification of Bid Award—Putnam Chevrolet

*Approved by
3-28-11
Consent Agenda*

Attached please find a Notification of Bid Award to **Putnam Chevrolet**, in the amount of **\$ 33,574.00**, for a 2011 Chevrolet Suburban for the Sheriff. The bid opening was held on March 9, 2011. The following bids were received:

Vendor	Amount	Vendor	Amount
Putnam Chevrolet Jefferson City, MO	\$33,574.00	Whiteside Chevrolet st. Clairsville, OH	\$ 35,900.00
Lou Fusz Chevrolet st. Peters, MO	\$ 34,641.00		

The account number this purchase will be charged to is 301-9800-47421.

After your review of the attached, if this meets with your approval, please sign and forward to the Council for inclusion on its next agenda.

If you have any questions, please call.

Enclosure

APPROVED:

Chuck Gross

Chuck Gross
Director of Administration

Date 3/22/11

Steve Ehlmann

Steve Ehlmann
County Executive

Date 3/22/11

RECEIVED

MAR 23 2011

ST. CHARLES COUNTY
COUNSELORS OFFICE

RECEIVED

MAR 23 2011

ST. CHARLES COUNTY COUNCIL

RECEIVED

MAR 21 2011

201 N. Second Street ♦ Suite 541 ♦ St. Charles, Missouri 63301
(636) 949-7465 ♦ Fax (636) 949-7456

NOTIFICATION OF BID AWARD

**FOR AMOUNTS ABOVE
\$5,000.00**

Process: Upon selecting winning bid, department must obtain Department Head or Elected official Signature and send to Purchasing. If over \$5,000, Purchasing will obtain County Executive's Signature. If over \$25,000, Purchasing will also route to County Counselor's Office for inclusion on Council Agenda. Once all approvals are obtained, copies will be sent to Director of Administration, County Auditor, County Clerk and Department Head.

Department Finance

Contact Person Steve McPherson Telephone 3047

Item Bid or Service 2011 Chevy Suburban 4x4 (CAPT TODD Replacement)

Bid Opening was held on: 3/9/11 Bids Opened by: Lvesse/McPherson

The following bids were received:

Vendor: Putnam Chevrolet (Jeff city) Price: \$ 33,574.00 Delivered

Bid meets all specifications: Yes No

Vendor: LOU FUSZ Chevrolet (St. Peters) Price: \$ 34,641.00 Delivered

Bid meets all specifications: Yes No

Vendor: Whiteside Chevrolet (OHIO) Price: \$ 35,900.00 Delivered

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Bid awarded to: Putnam Chevrolet

If bid was not awarded to lowest bidder, please explain reason: _____

Authorization:

Account number purchase will be charged against: _____

Bid over \$5,000 Dept. Head/Elected Official Approval [Signature]

Bid over \$5,000 County Executive Approval _____

Bid over \$25,000 Please route to County Counselors Office for Inclusion on Council Agenda