




St. Charles County Government

Department of Finance

Robert W. Schnur, CPA
Director

MEMORANDUM

TO: Steve Ehlmann, County Executive
FROM: Robert W. Schnur, Director 
DATE: March 1, 2011
RE: **Notification of Bid Award – Pat Kelly Equipment**

Attached please find a Notification of Bid Award to **Pat Kelly Equipment**, in the amount of **\$9,223.00**, for the purchase of a Heavy Duty Equipment Trailer for the Parks Department. The bid opening was held on February 18, 2011 and these were the bids received:

Vendor	Amount	Vendor	Amount
Pat Kelly Equipment	\$9,223.00	Sievers Equipment	\$10,181.00

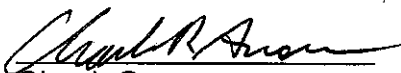
The account number this purchase will be charged to is 245-3300-47400

After your review of the attached, if this meets with your approval, please sign and return to the Finance Department.

If you have any questions, please call.

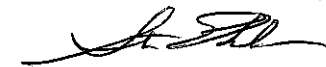
Enclosure

APPROVED:



Chuck Gross
Director of Administration

Date 3/7/11



Steve Ehlmann
County Executive

Date 3/10/11

RECEIVED

MAR -4 2011

COUNTY EXECUTIVE OFFICE

201 N. Second Street • Suite 541 • St. Charles, Missouri 63301
(636) 949-7465 • Fax (636) 949-7456

NOTIFICATION OF BID AWARD

**FOR AMOUNTS ABOVE
\$5,000.00**

Process: Upon selecting winning bid, department must obtain Department Head or Elected official Signature and send to Purchasing. If over \$5,000, Purchasing will obtain County Executive's Signature. If over \$25,000, Purchasing will also route to County Counselor's Office for inclusion on Council Agenda. Once all approvals are obtained, copies will be sent to Director of Administration, County Auditor, County Clerk and Department Head.

Department Parks
Contact Person Jim Kent Telephone 1930 ^{extension} on 17632
Item Bid or Service Heavy Equipment Trailer ^{Budget} for 2011
Bid Opening was held on: 2/18/11 Bids Opened by: R. Hooker

The following bids were received:

Vendor: Pat Kelly Equipment Price: 9,223.00

Bid meets all specifications: Yes No

Vendor: Sievers Equipment Price: 10,181.00

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Bid awarded to: Pat Kelly Equipment

If bid was not awarded to lowest bidder, please explain reason: _____

Authorization:

Account number purchase will be charged against: 2453300 47400

Bid over \$5,000 Dept. Head/Elected Official Approval [Signature] 2/24/11

Bid over \$5,000 County Executive Approval [Signature]

Bid over \$25,000 Please route to County Counselors Office for Inclusion on Council Agenda