



St. Charles County Government

Department of Finance

Robert Schnur, CPA
Director of Finance

MEMORANDUM

TO: Steve Ehlmann, County Executive

FROM: Robert Schnur, Director of Finance *RS*

DATE: February 4, 2011

RE: Notification of Bid Award – Joe Machens Ford

*Approved by
Consent Agenda
on 2-14-11*

Attached please find a Notification of Bid Award to **Joe Machens Ford**, in the amount of **\$157,549.00**, for seven (7) 2011 Ford Crown Victoria Police Interceptors for the Sheriff. The bid opening was held on February 4, 2011. The following bids were received:

Vendor	Amount	Vendor	Amount
Dave Sinclair Ford	\$158,361.00	Joe Machens Ford	\$157,549.00

The account number this purchase will be charged to is 301-9800-47421.

After your review of the attached, if this meets with your approval, please sign and forward to the Council for inclusion on its next agenda.

If you have any questions, please call.

Enclosure

APPROVED:

Chuck Gross

Chuck Gross
Director of Administration

Date 2/8/11

Steve Ehlmann

Steve Ehlmann
County Executive

Date 2/8/11

RECEIVED

FEB 08 2011

ST. CHARLES COUNTY COUNCIL

RECEIVED

FEB 09 2011

ST. CHARLES COUNTY
COUNCIL OFFICE

RECEIVED

FEB -7 2011

COUNTY EXECUTIVE OFFICE

201 N. Second Street ♦ Suite 541 ♦ St. Charles, Missouri 63301
(636) 949-7465 ♦ Fax (636) 949-7456

NOTIFICATION OF BID AWARD

**FOR AMOUNTS ABOVE
\$5,000.00**

Process: Upon selecting winning bid, department must obtain Department Head or Elected official Signature and send to Purchasing. If over \$5,000, Purchasing will obtain County Executive's Signature. If over \$25,000, Purchasing will also route to County Counselor's Office for inclusion on Council Agenda. Once all approvals are obtained, copies will be sent to Director of Administration, County Auditor, County Clerk and Department Head.

Department Finance

Contact Person Steve McPherson Telephone 3047

Item Bid or Service (7) CROWN Victoria Patrol Cars

Bid Opening was held on: 2/4/11 Bids Opened by: Hooker / McPherson

The following bids were received:

Vendor: Dave Sinclair Ford Price: \$ 22,623 ea

Bid meets all specifications: Yes No

Vendor: Joe Machens Ford Price: \$ 22,507 ea

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Bid awarded to: Joe Machens Ford \$ 157,549 total

If bid was not awarded to lowest bidder, please explain reason: _____

The last day to place an order for 2011 Crown Vic's is 3/1/11

Authorization:

Account number purchase will be charged against: 301-9800-413-47421

Bid over \$5,000 Dept. Head/Elected Official Approval [Signature]

Bid over \$5,000 County Executive Approval _____

Bid over \$25,000 Please route to County Counselors Office for Inclusion on Council Agenda