



St. Charles County Government

Department of Finance

Robert W. Schnur, CPA
Director

MEMORANDUM

TO: Steve Ehlmann, County Executive

FROM: Robert W. Schnur, Director *RS*

DATE: March 20, 2011

RE: **Notification of Bid Award – Modern Business Interiors**

*Approved by
3-28-11
Consent Agenda*

Attached please find a Notification of Bid Award to **Modern Business Interiors**, in the amount of **\$152,621.43**, for Furniture for the Community Health Department. The bid opening was held on March 8, 2011 and these bids were received:

Vendor	Amount	Vendor	Amount
Modern Business Interiors st. Charles, MO	\$152,621.43		

The account number this purchase will be charged to is 301-9800-47431.

After your review of the attached, if this meets with your approval, please sign and forward to the Council for inclusion on its next agenda.

If you have any questions, please call.

Enclosure

APPROVED:

Chuck Gross

Chuck Gross
Director of Administration

Date 3/22/11

Steve Ehlmann

Steve Ehlmann
County Executive

Date 3/23/11

RECEIVED

MAR 23 2011

ST. CHARLES COUNTY
COUNSELOR'S OFFICE

RECEIVED

MAR 23 2011

RECEIVED

ST. CHARLES COUNTY COUNCIL

MAR 21 2011

201 N. Second Street • Suite 541 • St. Charles, Missouri 63301
(636) 949-7465 • Fax (636) 949-7456

COUNTY EXECUTIVE OFFICE

NOTIFICATION OF BID AWARD

**FOR AMOUNTS ABOVE
\$5,000.00**

Process: Upon selecting winning bid, department must obtain Department Head or Elected official Signature and send to Purchasing. If over \$5,000, Purchasing will obtain County Executive's Signature. If over \$25,000, Purchasing will also route to County Counselor's Office for inclusion on Council Agenda. Once all approvals are obtained, copies will be sent to Director of Administration, County Auditor, County Clerk and Department Head.

Department Community Health

Contact Person Stephanie Hughey Telephone 636 949 7412

Item Bid or Service Furniture

Bid Opening was held on: March 8, 2011 Bids Opened by: Pam Luesse

The following bids were received:

Vendor: Modern Business Interiors Price: maximum \$152,621.43

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Bid awarded to: Modern Business Interiors

If bid was not awarded to lowest bidder, please explain reason: _____

Authorization:

Account number purchase will be charged against: 301 9800 47431

Bid over \$5,000 Dept. Head/Elected Official Approval [Signature]

Bid over \$5,000 County Executive Approval _____

Bid over \$25,000 Please route to County Counselors Office for Inclusion on Council Agenda