




St. Charles County Government

Department of Finance

Robert W. Schnur, CPA
Director

MEMORANDUM

TO: Steve Ehlmann, County Executive

FROM: Robert W. Schnur, Director 

DATE: March 4, 2011

RE: **Notification of Bid Award –Custom Products and Osburn Associates**

Attached please find a Notification of Bid Award to the vendors listed above for the purchase of Sign Sheeting Material for the Highway Department. **Custom Products** will only be used if **Osburn Associates** cannot supply the material needed. The estimated expenditure for Sign Sheeting Material will not exceed **\$25,000.00**. The bid opening was held on February 1, 2011 and these bids were received:

Vendor	Amount	Vendor	Amount
Custom Products Jackson MS	See schedule	Osburn Associates Logan OH	See schedule
Traffic Safety Warehouse Deerfield IL	See schedule	Safeway Sign Company Adelanto CA	See schedule
Interstate Highway Sign Little Rock AR	See Schedule	3M Company St. Paul MN	See Schedule
American Traffic Safety Orange Park FL	See Schedule		

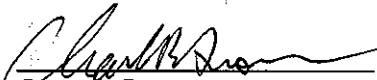
The account number this purchase will be charged to is 201-9020-46651.

After your review of the attached, if this meets with your approval, please sign and return to the Finance Department.

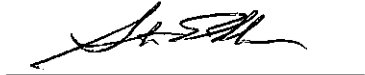
If you have any questions, please call.

Enclosure

APPROVED:


Chuck Gross
Director of Administration

Date 3/2/11


Steve Ehlmann
County Executive

Date 3/10/11

RECEIVED

MAR - 4 2011

COUNTY EXECUTIVE OFFICE

201 N. Second Street • Suite 541 • St. Charles, Missouri 63301
(636) 949-7465 • Fax (636) 949-7456

NOTIFICATION OF BID AWARD

**FOR AMOUNTS ABOVE
\$5,000.00**

Process: Upon selecting winning bid, department must obtain Department Head or Elected official Signature and send to Purchasing. If over \$5,000, Purchasing will obtain County Executive's Signature. If over \$25,000, Purchasing will also route to County Counselor's Office for inclusion on Council Agenda. Once all approvals are obtained, copies will be sent to Director of Administration, County Auditor, County Clerk and Department Head.

Department HIGHWAY

Contact Person BENNY HEDDEN ASST CO ENGR Telephone X7142

Item Bid or Service BID 34 SIGN SHEETING MATERIAL

Bid Opening was held on: 2.1.11 Bids Opened by: FINANCE DEPT.

*AVG sheeting HI-INTENSITY ENG GRADE
Price*

The following bids were received:

Vendor: <u>OSBURN ASSOCIATES</u>	Price: <u>\$326.64</u>	<u>\$170.20</u>
Bid meets all specifications: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Vendor: <u>CUSTOM PRODUCTS</u>	Price: <u>\$391.55</u>	<u>\$193.20</u>
Bid meets all specifications: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Vendor: <u>3M COMPANY</u>	Price: <u>\$424.88</u>	<u>\$218.88</u>
Bid meets all specifications: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Vendor: <u>TRAFFIC SAFETY WAREHOUSE</u>	Price: <u>\$601.00</u>	<u>\$348.00</u>
Bid meets all specifications: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Vendor: <u>SAFEWAY SIGN COMPANY</u>	Price: <u>\$397.21</u>	<u>\$183.54</u>
Bid meets all specifications: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Vendor: <u>INTERSTATE HIGHWAY SIGN CO</u>	Price: <u>\$409.92</u>	<u>\$240.13</u>
Bid meets all specifications: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

Bid awarded to: OSBURN ASSOCIATES + CUSTOM PRODUCTS. ENSURES THE
If bid was not awarded to lowest bidder, please explain reason: AVAILABILITY OF REQUIRED MATERIAL WHEN NEEDED.
osburn Associates will be used when material available

Authorization:

Account number purchase will be charged against: 201 9020 FLORESL (SIGNS)

Bid over \$5,000 Dept. Head/Elected Official Approval [Signature]

Bid over \$5,000 County Executive Approval [Signature]

Bid over \$25,000 Please route to County Counselors Office for Inclusion on Council Agenda

NOTIFICATION OF BID AWARD

**FOR AMOUNTS ABOVE
\$5,000.00**

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Department HIGHWAY

Contact Person BENNY HEDDEN ASST CO ENGR Telephone X7142

Item Bid or Service BID 34 SIGN SHEETING MATERIAL

Bid Opening was held on: 2-1-11 Bids Opened by: FINANCE DEPT.

*Avg Sheeting Hr Intensity Eng Grade
Price*

The following bids were received:

Vendor: AMERICAN TRAFFIC SAFETY MATERIALS Price: NO BID \$263.93

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Bid awarded to: OSBURN ASSOCIATES & CUSTOM PRODUCTS. ENSURES THE

If bid was not awarded to lowest bidder, please explain reason: AVAILABILITY OF REQUIRED MATERIAL WHEN NEEDED.

Authorization:

Account number purchase will be charged against: 201 9020 46651 (SIGNS)

Bid over \$5,000 Dept. Head/Elected Official Approval _____

Bid over \$5,000 County Executive Approval _____

Bid over \$25,000 Please route to County Counselors Office for Inclusion on Council Agenda

**Analysis for Sign Sheeting Material
Bid 11-034**

Company	Osburn Associates	Custom Products	3M Company	Traffic Safety Warehouse				
POC Phone Number Location	Steve Gastin 740-385-6869 Logan OH	HEIDI MCGEE 601-933-8282 JACKSON, MS	JOHN N. MORRIS 800-553-1380 ST PAUL, MN	Rudy Picchutti 847-966-1018 Deerfield, IL				
Average Price of Sheeting	\$326.64	\$391.55	\$424.88	\$601.00				
	\$170.20	\$193.20	\$218.88	\$348.00				
Hi-Intensity Prismatic Sheeting & Eng Grade	Hi-Intensity	Eng Grade	Hi-Intensity	Eng Grade	Hi-Intensity	Eng Grade		
6" X 50 Yards	\$95.20	\$50.00	\$114.00	\$56.25	\$123.75	\$63.75	\$175.00	\$102.00
7" X 50 Yards	\$111.00	\$58.00	\$133.76	\$66.00	\$144.38	\$74.38	\$205.00	\$118.00
24" X 50 Yards	\$380.00	\$198.00	\$456.00	\$225.00	\$495.00	\$255.00	\$700.00	\$405.00
30" X 50 Yards	\$476.00	\$245.00	\$570.00	\$281.25	\$618.75	\$318.75	\$875.00	\$505.00
36" X 50 Yards	\$571.00	\$300.00	\$684.00	\$337.50	\$742.50	\$382.50	\$1,050.00	\$610.00
3/4" X 50 Yards - Border Black (Vinyl)	\$25.00		\$10.12	\$7.49			\$17.00	
12" X 50 Yards Barricade Tape (Engineer Grade)	\$135.00		\$172.31	\$127.50			\$260.00	
30" X 50 Yards Transfer Tape	\$90.00		\$74.77	\$270.00			\$100.00	
30" X 50 Yards Black Vinyl Sheeting	\$261.00		\$376.28	\$299.48			\$155.00	

Exceptions:

None listed

No exceptions

No sheet

Hi-Intensity Orange sheeting: a \$25 slit fee applies to certain sizes. The Slit fee is per roll, so take unit price and add \$25 equals total cost. The following sizes require a slit fee per size and per order: 6" 50 Yd, 7" x 50 Yd
 Hi-Intensity all colors: a \$25 slit fee applies to all colors on the 7" x 50 yd roll. The fee is per size and per color. Take unit price plus slit fees equals total.
 Engineer grade: Quoting 8100P Nikkalite
 Transfer tape, AT-60 clear choice 100 yards

Award to both Osburn Associates and Custom Products. Ensures the availability of required material when needed.

**Analysis for Sign Sheeting Material
Bid 11-034**

Company	Safeway Sign Company	Interstate Highway Sign Co	American Traffic Safety Materials			
POC	Mark Johnson	Bob Hunt	ANNA CRISTODERO			
Phone Number	800-637-7233	501-490-3834	904-284-1708			
Location	Adelanto, CA	Little Rock, AR	ORANGE PARK, FL			
Average Price of Sheeting	\$397.21	\$409.92	No Bid			
	\$183.54	\$240.13	\$263.93			
Hi-Intensity Prismatic Sheeting & Eng Grade	Hi-Intensity	Eng Grade	Hi-Intensity	Eng Grade		
6" X 50 Yards	\$114.10	\$53.46	\$139.39	\$91.35	No Bid	\$76.50
7" X 50 Yards	\$133.12	\$62.37	\$157.37	\$101.32	No Bid	\$95.63
24" X 50 Yards	\$456.38	\$213.83	\$471.55	\$270.90	No Bid	\$306.00
30" X 50 Yards	\$597.86	\$267.29	\$586.69	\$330.75	No Bid	\$382.50
36" X 50 Yards	\$684.57	\$320.74	\$694.58	\$406.35	No Bid	\$459.00
3/4" X 50 Yards - Border Black (Vinyl)	\$8.51		\$26.10			\$8.68
12" X 50 Yards Barricade Tape (Engineer Grade)	\$151.60		\$149.70			\$129.00
30" X 50 Yards Transfer Tape	\$287.23		\$207.14			\$93.00
30" X 50 Yards Black Vinyl Sheeting	\$340.26		\$330.75			\$179.63

Exceptions:

EG Orange is \$.35 per SF more

NA

7" x 50 yds engineer grade must be purchased in quantities of two.