



St. Charles County Government

Department of Finance

Robert W. Schnur, CPA
Director

MEMORANDUM

TO: Steve Ehlmann, County Executive
FROM: Robert W. Schnur, Director 
DATE: February 24, 2011
RE: **Notification of Bid Award – Missouri Petroleum Products**

Attached please find a Notification of Bid Award to **Missouri Petroleum Products**, in the amount of **\$24,250.00**, for the purchase of Liquid Asphalt for the Highway Department. The bid opening was held on February 1, 2011. These bids were received:

Vendor	Amount	Vendor	Amount
Missouri Petroleum Products	\$24,250.00		

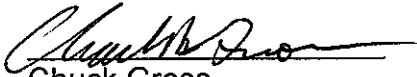
The account number this purchase will be charged to is 201-9020-46612.

After your review of the attached, if this meets with your approval, please sign and return to the Finance Department.

If you have any questions, please call.

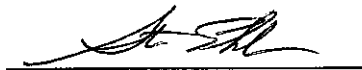
Enclosure

APPROVED:



Chuck Gross
Director of Administration

Date 3/7/11



Steve Ehlmann
County Executive

Date 3/10/11

RECEIVED

MAR - 4 2011

COUNTY EXECUTIVE OFFICE

201 N. Second Street • Suite 541 • St. Charles, Missouri 63301
(636) 949-7465 • Fax (636) 949-7456

NOTIFICATION OF BID AWARD

**FOR AMOUNTS ABOVE
\$5,000.00**

Process: Upon selecting winning bid, department must obtain Department Head or Elected official Signature and send to Purchasing. If over \$5,000, Purchasing will obtain County Executive's Signature. If over \$25,000, Purchasing will also route to County Counselor's Office for inclusion on Council Agenda. Once all approvals are obtained, copies will be sent to Director of Administration, County Auditor, County Clerk and Department Head.

Department HIGHWAY

Contact Person BENNY HEDDEN ASST CO ENGR Telephone X 7142

Item Bid or Service BID 29 LIQUID ASPHALT

Bid Opening was held on: 2.1.11 Bids Opened by: FINANCE DEPT

The following bids were received:

Vendor: MISSOURI PETROLEUM PRODUCTS Price: \$ 24,250.00

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Bid awarded to: MISSOURI PETROLEUM PRODUCTS PRICE BASED ON AVE of

If bid was not awarded to lowest bidder, please explain reason: Products AND purchase of 7,500 gallons

Authorization:

Account number purchase will be charged against: 201 9020 1466-12 (ROAD OIL)

Bid over \$5,000 Dept. Head/Elected Official Approval [Signature]

Bid over \$5,000 County Executive Approval [Signature]

Bid over \$25,000 Please route to County Counselors Office for Inclusion on Council Agenda