



St. Charles County Government

Department of Finance

Robert W. Schnur, CPA
Director

MEMORANDUM

TO: Steve Ehlmann, County Executive

FROM: Robert W. Schnur, Director *[Signature]*

DATE: March 4, 2011

RE: **Notification of Bid Award – Knapheide Truck Equipment** *4 plows*

Attached please find a Notification of Bid Award to **Knapheide Truck Equipment**, in the amount of **\$18,148.00**, for the purchase of single axle snow plows for the Highway Department. The bid was not awarded to the low bidder because of performance issues with the low bidder. Valk Manufacturing was not able to supply product in acceptable time frames in 2010. The bid opening was held on January 25, 2011 and these bids were received:

Vendor	Amount	Vendor	Amount
Woody's Municipal Supply Edwardsville IL	\$21,804.00	Knapheide Truck Equip st. Peters MO	\$18,148.00
Viking Cives Midwest Morley MO	\$19,664.00	Midwest Systems St. Louis MO	\$18,260.00
Valk Manufacturing** New Kingston PA	\$15,776.00	Crown Equipment St. Genevieve MO	\$20,981.08

**performance issues

The account number this purchase will be charged to is 201-9020-47420.

After your review of the attached, if this meets with your approval, please sign and return to the Finance Department.

If you have any questions, please call.

Enclosure

APPROVED:

[Signature]

Chuck Gross
Director of Administration

Date 3/8/11

[Signature]

Steve Ehlmann
County Executive

Date 3/10/11

RECEIVED

MAR - 5 2011

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COUNTY EXECUTIVE OFFICE

NOTIFICATION OF BID AWARD

**FOR AMOUNTS ABOVE
\$5,000.00**

Process: Upon selecting winning bid, department must obtain Department Head or Elected official Signature and send to Purchasing. If over \$5,000, Purchasing will obtain County Executive's Signature. If over \$25,000, Purchasing will also route to County Counselor's Office for inclusion on Council Agenda. Once all approvals are obtained, copies will be sent to Director of Administration, County Auditor, County Clerk and Department Head.

Department HIGHWAY
Contact Person BENNY HEDDEN ASST CO ENGR Telephone X7142
Item Bid or Service BID 22 SINGLE AXLE SNOW PLOWS (4 plows)
Bid Opening was held on: 1.25.11 Bids Opened by: FINANCE DEPT.

The following bids were received:

Vendor: VALK MANUFACTURING Price: \$15,776.00

Bid meets all specifications: Yes No

Vendor: KNAPHEIDE TRUCK EQUIPMENT Price: \$18,148.00

Bid meets all specifications: Yes No

Vendor: MIDWEST SYSTEMS Price: \$18,260.00

Bid meets all specifications: Yes No

Vendor: VIKING LIVES MIDWEST Price: \$19,664.00

Bid meets all specifications: Yes No

Vendor: CROWN EQUIPMENT Price: \$20,981.08

Bid meets all specifications: Yes No

Vendor: WOODY'S MUNICIPAL SUPPLY Price: \$21,804.00

Bid meets all specifications: Yes No

Bid awarded to: KNAPHEIDE TRUCK EQUIPMENT (\$18,148.00)

If bid was not awarded to lowest bidder, please explain reason: THERE WAS TROUBLE RECEIVING MATERIALS FROM VALK MANUFACTURING IN A TIMELY MANNER AS PROMISED IN 2010, AFFECTED OUR ABILITY TO FIGHT THE SNOW THIS SEASON.

Authorization:

Account number purchase will be charged against: 201 9020 47420 (VEHICLES)
 Bid over \$5,000 Dept. Head/Elected Official Approval [Signature]
 Bid over \$5,000 County Executive Approval [Signature]
 Bid over \$25,000 Please route to County Counselors Office for Inclusion on Council Agenda