

## REQUEST FOR BID

St. Charles County is requesting bids for the purchase of **Lot 'A' per Plat 2 of Mark Twain No. 2, a subdivision in St. Charles County, Missouri, per plat thereof recorded at Plat Book 8, Page 16 of the St. Charles County Records.**

For information or for an appointment to view the property, contact Harold Ellis in the County Counselor's Office at (636) 949-7540.

### **Individuals interested in submitting a bid for the parcel must:**

- Request a Bid Packet for the Sale of Lot A by calling 636-949-7465 or emailing [purchasing@sccmo.org](mailto:purchasing@sccmo.org)
- Submit the completed Bid Form of the Bid Packet to **St. Charles County, Finance Department, 201 N Second Street, Room 541, St Charles MO 63301** in a sealed envelope with Lot 'A' per Plat 2 of Mark Twain No. 2 marked on the outside of the envelope.
- Bids are due prior to **2:00 PM on November 2, 2011**

All bids will be considered final. No additions, deletions, corrections or adjustments will be accepted after the submittal deadline. No bid can be withdrawn after the time set for receiving of bids, or during the period when bids are being considered for an award.

The County reserves the right to accept or reject any and all bids received and opened as a result of this Request for Bid, or to negotiate with all responsible respondents in any manner necessary to serve the best interest of the County. Only a written sales contract, approved by the County Council, will constitute an agreement between the respondent and St. Charles County.

## **TERMS AND CONDITIONS**

- St. Charles County reserves the right to reject any and all bids or parts of a bid and waive technicalities, and to adjust quantities.
- All bids will be considered final. No additions, deletions, corrections, or adjustments will be accepted after the time of bid opening.
- Bidders must submit ONE (1) signed copy of their bid
- All prices and notations must be in ink or typewritten on the attached form. Mistakes must be crossed out, corrections typed adjacent and must be initialed in ink by the person signing the bid.
- St. Charles County will not award any bid to an individual or business having any outstanding amounts due from a prior Contract or business relationship with the County or who owes any amount(s) for delinquent taxes, fees or licenses.
- Sealed bids received after the designated time of the receipt of the sealed proposals will be considered as “No Bid” and “Void” and will not be opened.
- The successful bidder is specifically denied the right of using in any form or medium the names of St. Charles County or any other public entity within the St. Charles County for public advertising unless express written permission is granted.
- Award will be made to the low responsive, responsible bidder, or to the offeror whose proposal is most advantageous to the County, price and other factors considered. When payments are to be made to the County, award will be made to the most advantageous offer.

## BID FORM

Lot 'A' per Plat 2 of Mark Twain No. 2

BID DUE DATE: November 2, 2011 at 2:00 PM

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email address: \_\_\_\_\_

**Submits the following bid:**

**Bid for Lot A**     \$ \_\_\_\_\_

\_\_\_\_\_  
**Signature** (Indicates acceptance of all bid terms and conditions)

\_\_\_\_\_  
**Date**