




St. Charles County Government

Department of Finance

Robert W. Schnur, CPA
Director

MEMORANDUM

TO: Steve Ehlmann, County Executive
FROM: Robert W. Schnur, Director 
DATE: April 26, 2012
RE: **Notice of Award-Bax Engineering**

Attached please find a Notice of Award to Bax Engineering, not to exceed the amount of **\$10,255.00**, for the Klondike Park Waste Water Treatment Facility upgrade for the Parks Department. Qualification proposals were received from the following two engineering firms:

Bax Engineering

Cochran Engineering

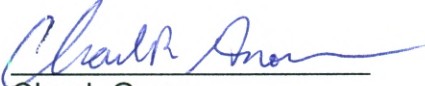
The account number this service will be charged to is 245-3300-47150.

After your review of the attached, if this meets with your approval, please sign and return to the Finance Department.

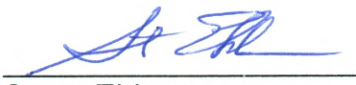
If you have any questions, please call.

Enclosure

APPROVED:


Chuck Gross
Director of Administration

Date 4/27/12


Steve Ehlmann
County Executive

Date 5/1/12

RECEIVED

APR 26 2012

COUNTY EXECUTIVE OFFICE

201 N. Second Street ♦ Suite 529 ♦ St. Charles, Missouri 63301
(636) 949-7465 ♦ Fax (636) 949-7456

SB 11-204

NOTIFICATION OF BID AWARD

**FOR AMOUNTS ABOVE
\$5,000.00**

Process: Upon selecting winning bid, department must obtain Department Head or Elected official Signature and send to Purchasing. If over \$5,000, Purchasing will obtain County Executive's Signature. If over \$25,000, Purchasing will also route to County Counselor's Office for inclusion on Council Agenda. Once all approvals are obtained, copies will be sent to Director of Administration, County Auditor, County Clerk and Department Head.

Department Parks

Contact Person Dennis de Jong Telephone 7631

Item Bid or Service Request for qualifications for engineering services for Klondike Park waste water treatment facility upgrade.

Bid Opening was held on: 12-7-11 Bids Opened by: Lisa Pabic

The following bids were received:

Vendor: Bax Engineering Price: 10,255⁰⁰ not to exceed.

Bid meets all specifications: Yes No

Vendor: Cochran Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Vendor: _____ Price: _____

Bid meets all specifications: Yes No

Bid awarded to: Bax Engineering

If bid was not awarded to lowest bidder, please explain reason: _____

Authorization:

Account number purchase will be charged against: 2453300, 47150

Bid over \$5,000 Dept. Head/Elected Official Approval [Signature]

Bid over \$5,000 County Executive Approval [Signature]

Bid over \$25,000 Please route to County Counselors Office for Inclusion on Council Agenda