



LEGAL NOTICE

**REQUEST FOR BID
SEALED BID 11-007**

For

One and a Half Ton Sign Maintenance Truck

For

**ST. CHARLES COUNTY GOVERNMENT
ST. CHARLES, MISSOURI**

St. Charles County is seeking bids for **One and a Half Ton Sign Maintenance Truck**. The county reserves the right to terminate the contract for any violation, by the successful bidder, of any term or condition of the contract by giving thirty (30) days written notice stating the reasons therefore and giving the party time to remedy any deficiencies.

BID INSTRUCTIONS

One original and one [1] signed copies of the bid must be received in a sealed envelope plainly marked “**11-007 One and a Half Ton Sign Maintenance Truck**” with the date and time of the bid opening in the lower left corner of the envelope.

An authorized representative of the company/person submitting the bid must sign the bid, in blue ink.

Bids must be submitted to the St. Charles County Finance Department, 201 North Second Street Room 541 St. Charles MO 63301 prior to the bid opening.

Bid opening will be on 1/19/2011 at 10:00 AM , in **Room 537** of the St. Charles County Administration Building, 201 North Second Street, St. Charles, MO 63301.

St. Charles County reserves the right to accept and/or reject any and all bids.

Bid results may be obtained by emailing a request to the St. Charles County Purchasing Manager at purchasing@sccmo.org, **no phone calls please**. Include the name and number of the bid and date of the bid opening when requesting the results. The time it takes for final bid results to be made public depends on the complexity of the project and the cost of the project.

BID INQUIRIES

Any questions or clarifications concerning this Request for Bid must be submitted in writing via E-mail (preferred), mail or fax to:

Rick Hooker, Purchasing Manager
St. Charles County Government
Finance Department
201 North Second St
St. Charles, Missouri 63301
Fax: (636)949-7589
purchasing@sccmo.org

- The bid number and title shall be referenced on all correspondence.
- All questions must be received no later than **5:00 PM** on **01/13/2011**. Any question received after this deadline may not be answered.

Responses to questions/clarifications will be placed on the County's website www.sccmo.org/businesses/. Check this website frequently for updates and any addendum that are issued.

TERMS AND CONDITIONS

- St. Charles County reserves the right to reject any and all bids or parts of a bid and waive technicalities, and to adjust quantities.
- All bids will be considered final. No additions, deletions, corrections, or adjustments will be accepted after the time of bid opening.
- All delivery costs or charges must be included in the F.O.B. destination bid price.
- City, County and State of Missouri Sales Tax and Federal Taxes are not applicable to sales made to St. Charles County and must be excluded.
- The contract shall be effective for the approximate twelve (12) month period from the date of the notice of award.
- The electronic version of this bid/RFP is available upon request. The document was entered into WORD for Microsoft Windows. The Purchasing Office does not guarantee the completeness and accuracy of any information provided on the electronic version. Therefore, respondents are cautioned that the hard copy of this bid/RFP on file in the Purchasing Office governs in the event of a discrepancy between the information contained in or on the electronic version and that which is on the hard copy.
- Vendors are required to clearly identify any deviations from the specifications in this document.
- An authorized officer of the company submitting the bid must sign all bids, in blue ink.
- Vendors must submit two [2] signed copies of their bid; one is to be an original and so marked.
- All prices and notations must be in blue ink or typewritten on the attached form. Mistakes must be crossed out, corrections typed adjacent and must be initialed in blue ink by the person signing the bid.
- St. Charles County will not award any bid to an individual or business having any outstanding amounts due from a prior Contract or business relationship with the County or who owes any amount(s) for delinquent taxes, fees or licenses.
- Sealed proposals received after the designated time of the receipt of the sealed proposals will be considered as "No Bid" and "Void" and will not be opened.
- The successful bidder is specifically denied the right of using in any form or medium the names of St. Charles County or any other public entity within the St. Charles County for public advertising unless express written permission is granted.
- All bidders must possess the necessary and appropriate business and/or professional licenses in their field.

- Award will be made to the low responsive, responsible bidder, or to the offeror whose proposal is most advantageous to the County, price and other factors considered. When payments are to be made to the County, award will be made to the most advantageous offer.
- County reserves the right to accept any item or group of items offered, unless the bidder qualifies his bid by specific limitations. The bid can be on an "all or none" basis if wording in the bid so states and if all items solicited are included in the bid.
- When applicable, provide unit prices and extension prices. Where there is disagreement in the unit and extension prices, the unit price shall govern.

Open Records

Any and all information contained in or submitted with the bid becomes a public record subject to the Missouri Sunshine Law when the bids are opened. If the bidder believes that any information contained in or submitted with the bid is protected from disclosure by the Missouri Sunshine Law, the bidder must clearly identify what information the bidder believes is so protected and must also clearly identify the legal basis therefor.

Bid Specification

St. Charles County is seeking bids for **one (1) One and a Half Ton Sign Maintenance Truck** for the Highway Department.

Unless otherwise specified, any manufacturers' names, trade names, brand names, information and/or catalog numbers listed in this specification are descriptive, **not restrictive**. The bidder may offer any product that meets or exceeds the applicable specifications. The bidder must demonstrate comparability, by including appropriate catalog materials, literature, specifications, test data, etc. **The County shall determine in its sole discretion whether a product is acceptable as an equivalent.**

Item Number	Feature Description	Meets	Exceeds	Not available or does not meet spec
A. Chassis Cab				
1)	F550 4X4 Crew Chas Cab DRW/200 or equal			
2)	19,500 GVW			
3)	Dual Rear Wheel 84" CA w/approximate 200' (+/-) w.b.			
4)	Vinyl Seats 40/20/40			
5)	Air Conditioning			
6)	6.7 V8 Diesel minimum			
7)	6 Speed Automatic Trans			
8)	Seven (7) 225/70R19.5 - 8 ply all season radials			
9)	4.88 Ratio Limited Slip Axle required			
10)	The unit shall have West Coast mirrors – heated			
11)	Electric Windows and Locks			
12)	Engine Block Heater			
13)	Trans Power Take-off Provis			
14)	40 Gal Aft of Axle Fuel Tank			
15)	Two (2) batteries – 750 CCA minimum each, with 105 amp			
16)	Payload Plus Package			
17)	Cruise			
18)	AM/FM Stereo CLK			
19)	Tilt Wheel			
20)	Towing package (including – extra large radiator, electric brake wiring and wiring harness, etc.)			
21)	XL Trim			
22)	The engine shall have 330 H.P. at 3000 ROM & 620 lb ft of torque at 1600-RPM			
23)	The unit shall have a heavy-duty engine oil cooler			
24)	The engine shall have a five (5) year, 100,000 mile warranty			
25)	The transmission shall have a five (5) year unlimited mile warranty			

26)	The unit shall have a heavy-duty transmission oil cooler			
27)	All standard equipment			
28)	The unit shall have a rear stabilizer bar			
Item Number	Feature Description	Meets	Exceeds	Not available or does not meet spec
29)	The unit shall have a hydraulic power brake system (anti-lock)			
30)	The unit shall have power steering			
31)	The unit shall have intermittent wipers			
32)	The unit shall have tinted glass			
33)	The unit shall have two (2) front tow hooks			
34)	Any changes on complete unit must be noted			
	B. Crane Body			
35)	Dual Rear Wheel 84" CA			
36)	Body Comp 6132DL-30J			
	C. Body Shell			
37)	14 Ga Galvaneal Steel with 12 Ga Compartment ends and bottoms and 1/8" tread plate tops and backs			
	D. Floor			
38)	Torsion box floor with crane box isolate from side pack. 6 D ring tie downs in floor			
	E. Tailgate			
39)	14 Ga two-sided steel slammable style 12" high, 2 chrome grab handles included			
	F. Doors			
40)	Double-shell, 20 Ga liners with 14 Ga exterior two-sided all stainless steel continuous hinges with 1/8" pin provides corrosion protection and pry proof security. Stainless steel 3 point latches on all doors and overlap doors on front vertical and horizontal doors			
	G. Door Retainers			
41)	DOUBLE SPRING-OVER center door retainers are standard on all doors			
	H. Door Seals			
42)	Automotive continuous hollow neoprene seals installed on all door frames			
	I. Light Kit			
43)	Complete flush mount light kit with all required lights and aluminum light boxes pre-punched end panels provided for mounting			
	J. Exterior Prime			

44)	12 stage prime paint process features, zing phosphate pre-coat, complete immersion in electro deposition gray epoxy primer, and open curing for durable finish			
K. Interior Paint				
45)	Medium gloss light grey electrode position epoxy paint reflects light and is oven cured for a mar resistant finish			
L. Undercoating				

Item Number	Feature Description	Meets	Exceeds	Not available or does not meet spec
46)	The already primed underbody is completely undercoated with a water-borne material that provides extra corrosion and road debris protection.			
	M. Warranty			
47)	Exclusive 5-year guarantee to first owner/user covering no rust through on body shell, no failure of the standard continuous hinges, no failure of the latches or lock cylinders, and no bending of the optional shelves under maximum rated load of 250 pounds.			
	N. General			
48)	Overall Length: 133 1/4"			
49)	Overall Width: 94"			
50)	Floor Width: 54"			
51)	Side Compartment Height: 40"			
52)	Side Compartment Depth: 20"			
53)	Floor Height: 24"			
54)	Painted white to match cab			
55)	Air Post Drive to be provided by customer			
56)	Suggestion: Rhino P-55 Pneumatic Post Drive			
57)	American Eagle 7 Drawer Tool Box 3-3", 3-5", 1-7" pull out drawers installed in SIV Compartment			
58)	Standard Shelving: No standard shelving provided			
59)	All vertical compartments include shelf clips for use with optional shelving			
60)	Horizontal compartments have provisions for optional bolt-in divider shelves.			
	O. Street side Compartment			
61)	1V=55-1/4" in length x 44" high			
62)	H = 53-1/4" in length x 22-1/2" high			
63)	2v = 24-3/4" in length x 44" high			
	P. Curbside Compartment			
64)	1V = 34" in length x 44" high			
65)	2v = 21-1/4" in length x 44" high			
66)	H = 52-3/4" in length x 22-1/2" high			
67)	3V = 25-1/4" in length x 44" high			
	Q. Bumper, Crane Body, DL Series W/Outrigger Receiver Tube, Inst Mounting Kit, Crane Body, 30J 2008+Ford SD, F450/550			
68)	Kit includes front shear plates, mounting hardware and installation instructions.			

69)	Outriggers: Hydraulic out and down installed on rear of bed			
	R. PTO Ford Automatic Transmission			
70)	Hydraulic pump, tandem section for crane and compressor			
Item Number	Feature Description	Meets	Exceeds	Not available or does not meet spec
71)	35 gallon hydraulic res, mounted in front and next to bulkhead			
	S. Crane			
72)	5000# Stellar Hydraulic Crane			
73)	5000# @ 5 with 20' reach			
74)	25000 Ft Lb Crane Rating			
75)	Boom extension, hydraulic first stage and manual second stage			
76)	5/16" Cable wench			
77)	370 Degrees rotation			
78)	Lift cap 2500# @ 10'			
79)	Plantary drive winch system @ 40' per minute			
80)	Radio remote control			
81)	30' Cord with control ILO radio remote			
82)	Crane support for boom			
83)	Electronic speed control			
84)	Boss-Rotary screw air compressor rated at 45-60 CFM hydraulic operated			
85)	Mounted on left front top of crane body			
86)	Additional leaf spring added to right rear to level			

All answers of **Exceeds or Not Available or does not meet spec** shall be explained on the *Exception Sheet* included in this packet. Cite the corresponding Item Number of the feature involved.

The bid must include delivery of one truck to each of the following facility:

Sign Facility at 3890 Greens Bottom Road, St. Charles, Missouri

The successful bidder shall deliver the trucks within 180 days of the bid award date. If the successful bidder fails to deliver within the time specified, a sum of \$25.00 per unit per day shall be forfeited to the County as liquidated damages.

The bids are scheduled to be awarded at the first County Council meeting in February. Please take this into consideration when submitting your bid.

Exception Sheet

If the item(s) and/or services proposed in the response to this bid is in any way different from that contained in this proposal or bid, the bidder is responsible to clearly identify all such differences in the space provided below. Otherwise, it will be assumed that the bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions or differences to the stated specifications (attach additional sheets as needed):

Date: _____

Signature: _____

Title: _____

Company: _____

BID FORM

SB 11-007

One and a Half Ton Sign Maintenance Truck

BID OPENING DATE: 1/19/2011 at 10:00 AM

(Bidder name)

Submits the following bid for this project:

Quantity – One (1)

Make Model and Year of Truck offered _____

Make Model and Year of Body offered _____

Total price for one (1) Truck complete \$ _____

Include documentation that details the warranty on the truck and body.

Authorized signature **Date** _____

THIS FORM MUST BE COMPLETED AND ENCLOSED WITH THE BID

Audit Clause for Contracts

Examination of Records

The Contractor's records must include, but not be limited to, accounting records (hard copy, as well as computer readable data), written policies and procedures, subcontractor files, indirect cost records, overhead allocation records, correspondence, instructions, drawings, receipts, vouchers, memoranda, and any other data relating to this contract shall be open to inspection and subject to audit and/or reproduction by the County Auditor, or a duly authorized representative from the County, at the County's expense. The contractor must preserve all such records for a period of three years, unless permission to destroy them is granted by the County, or for such longer period as may be required by law, after the final payment. Since the Contractor is not subject to the Missouri Sunshine Law (Chapter 610, RSMo), information regarding the Contractor's operations, obtained during audits, will be kept confidential.

The Contractor will require all subcontractors under this contract to comply with the provisions of this article by including the requirements listed above in written contracts with the subcontractors.

Vendor Information

Company Name: _____

Business Address: _____

Business Hours: _____

Phone: _____ Fax: _____

Email address: _____

Contact Person: _____

Authorized Signature: _____
(Indicates acceptance of all bid terms and conditions)

Date: _____

American Made:

In accordance with the Domestic Product Procurement Act (hereinafter referred to as the Buy American Act) RSMo 34.350-34.359, the bidder is advised that any goods purchased or leased by any public agency where the purchase, lease or contract involves the expenditure of twenty-five thousand dollars (\$25,000) or more, shall be manufactured or produced in the United States. Section 34.350.2(1) of that Act specifies that the term “public agency” includes all political subdivisions of the State of Missouri, which definition includes counties.

The requirements of the Buy American Act shall not apply if other exceptions to the Buy American mandate in RSMo 34.353 are met.

If the bidder claims there is only one line of the good manufactured or produced in the United States, RSMo 34.353 (2), or that one of the exceptions of RSMo 34.353 (3) applies, the Department Head or Elected Official bears the burden of certification as required prior to the award of a contract.

In accordance with the Buy American Act, the bidder must provide proof of compliance with RSMo 34.353. Therefore the bidder should complete and return Exhibit A, certification regarding proof of compliance, with the bid. This document must be satisfactorily completed prior to an award of a contract.

EXHIBIT A

**ST. CHARLES COUNTY
DOMESTIC PRODUCTS PROCUREMENT ACT (BUY AMERICAN)**

The Missouri Domestic Products Procurement Act (34.350-34.359 RSMo) requires that for all bids with a value of \$25,000 or more, the goods or commodities purchased by any public agency (which definition includes all political subdivisions of the State, including counties) or used or supplied in the construction, alteration, repair, or maintenance of any public works must be **manufactured or produced** in the United States. As defined in 34.350 RSMo, United States means the United States of America, the District of Columbia, and all territories and possessions subject to the jurisdiction of the United States. The law also requires that the bidder must provide proof of compliance. **Note: In general, if an import tariff is applied to an item, it does not qualify for the Buy American preference. In addition, Most Favored Nation status does not allow application of the preference.**

Section A – All Products Are Manufactured or Produced In U.S.

If all products bid qualify as domestic products under Missouri law, complete only Section A.

I hereby certify that all products qualify as domestic, that the information provided is true and correct, and complies with all provisions of Sections 34.350-34.359 RSMo. I understand that any misrepresentation herein constitutes the commission of a class A misdemeanor pursuant to Section 34.355 of the Revised Statutes of Missouri.
SIGNATURE
COMPANY NAME

If Section A is completed, do not complete Section B.

Section B – Only One Product Line or No Products Are Manufactured or Produced In U.S.

If only one product line or no products are manufactured or produced in the U.S. complete only section B.

I hereby certify that there is only one product line or no product manufactured or produced in the U.S., that the information provided is true and correct, and complies with all provisions of Sections 34.350-34.359 RSMo. I understand that any misrepresentation herein constitutes the commission of a class A misdemeanor pursuant to Section 34.355 of the Revised Statutes of Missouri.
SIGNATURE
COMPANY NAME

Section C – Products May Qualify Because of Qualifying Treaty

If some or all products bid qualify for domestic status because of a trade treaty, etc., then the bidder must identify each product, country and qualifying treaty, etc. below. **The bidder must list ALL products which are or may qualify as domestic below.** If more space is needed, please copy this form and submit as an attachment.

BID ITEM NUMBER(S)	COUNTRY WHERE MANUFACTURED OR PRODUCED	QUALIFYING TREATY, LAW, AGREEMENT, OR REGULATION

SECTION C

I hereby certify that the specific items listed above are domestic, that the information provided is true and correct, and complies with all provisions of Sections 34.350-34.359 RSMo. I understand that any misrepresentation herein constitutes the commission of a class A misdemeanor pursuant to Section 34.355 of the Revised Statutes of Missouri.

SIGNATURE
COMPANY NAME