



LEGAL NOTICE

REQUEST FOR BID SEALED BID 11-002

For

One and a Half Ton Dual Wheel, Two Wheel Drive, Four Door Truck with a Utility Box

For

**ST. CHARLES COUNTY GOVERNMENT
ST. CHARLES, MISSOURI**

St. Charles County is seeking bids for **One and a Half Ton Dual Wheel, Two Wheel Drive, Four Door Truck with a Utility Box**. The county reserves the right to terminate the contract for any violation, by the successful bidder, of any term or condition of the contract by giving thirty (30) days written notice stating the reasons therefore and giving the party time to remedy any deficiencies.

BID INSTRUCTIONS

One original and one [1] signed copies of the bid must be received in a sealed envelope plainly marked “**11-002 One and a Half Ton Dual Wheel, Two Wheel Drive, Four Door Truck with a Utility Box**”, with the date and time of the bid opening in the lower left corner of the envelope.

An authorized representative of the company/person submitting the bid must sign the bid, in blue ink.

Bids must be submitted to the St. Charles County Finance Department, 201 North Second Street Room 541 St. Charles MO 63301 prior to the bid opening.

Bid opening will be on 1/19/2011 at 10:00 AM , in **Room 537** of the St. Charles County Administration Building, 201 North Second Street, St. Charles, MO 63301.

St. Charles County reserves the right to accept and/or reject any and all bids.

Bid results may be obtained by emailing a request to the St. Charles County Purchasing Manager at purchasing@sccmo.org, **no phone calls please**. Include the name and number of the bid and date of the bid opening when requesting the results. The time it takes for final bid results to be made public depends on the complexity of the project and the cost of the project.

BID INQUIRIES

Any questions or clarifications concerning this Request for Bid must be submitted in writing via E-mail (preferred), mail or fax to:

Rick Hooker, Purchasing Manager
St. Charles County Government
Finance Department
201 North Second St
St. Charles, Missouri 63301
Fax: (636)949-7589
purchasing@sccmo.org

- The bid number and title shall be referenced on all correspondence.
- All questions must be received no later than **5:00 PM** on **01/13/2011**. Any question received after this deadline may not be answered.

Responses to questions/clarifications will be placed on the County’s website www.sccmo.org/businesses/. Check this website frequently for updates and any addendum that are issued.

TERMS AND CONDITIONS

- St. Charles County reserves the right to reject any and all bids or parts of a bid and waive technicalities, and to adjust quantities.
- All bids will be considered final. No additions, deletions, corrections, or adjustments will be accepted after the time of bid opening.
- All delivery costs or charges must be included in the F.O.B. destination bid price.
- City, County and State of Missouri Sales Tax and Federal Taxes are not applicable to sales made to St. Charles County and must be excluded.
- The contract shall be effective for the approximate twelve (12) month period from the date of the notice of award.
- The electronic version of this bid/RFP is available upon request. The document was entered into WORD for Microsoft Windows. The Purchasing Office does not guarantee the completeness and accuracy of any information provided on the electronic version. Therefore, respondents are cautioned that the hard copy of this bid/RFP on file in the Purchasing Office governs in the event of a discrepancy between the information contained in or on the electronic version and that which is on the hard copy.
- Vendors are required to clearly identify any deviations from the specifications in this document.
- An authorized officer of the company submitting the bid must sign all bids, in blue ink.
- Vendors must submit two [2] signed copies of their bid; one is to be an original and so marked.
- All prices and notations must be in blue ink or typewritten on the attached form. Mistakes must be crossed out, corrections typed adjacent and must be initialed in blue ink by the person signing the bid.
- St. Charles County will not award any bid to an individual or business having any outstanding amounts due from a prior Contract or business relationship with the County or who owes any amount(s) for delinquent taxes, fees or licenses.
- Sealed proposals received after the designated time of the receipt of the sealed proposals will be considered as “No Bid” and “Void” and will not be opened.
- The successful bidder is specifically denied the right of using in any form or medium the names of St. Charles County or any other public entity within the St. Charles County for public advertising unless express written permission is granted.

- All bidders must possess the necessary and appropriate business and/or professional licenses in their field.
- Award will be made to the low responsive, responsible bidder, or to the offeror whose proposal is most advantageous to the County, price and other factors considered. When payments are to be made to the County, award will be made to the most advantageous offer.
- County reserves the right to accept any item or group of items offered, unless the bidder qualifies his bid by specific limitations. The bid can be on an "all or none" basis if wording in the bid so states and if all items solicited are included in the bid.
- When applicable, provide unit prices and extension prices. Where there is disagreement in the unit and extension prices, the unit price shall govern.

Open Records

Any and all information contained in or submitted with the bid becomes a public record subject to the Missouri Sunshine Law when the bids are opened. If the bidder believes that any information contained in or submitted with the bid is protected from disclosure by the Missouri Sunshine Law, the bidder must clearly identify what information the bidder believes is so protected and must also clearly identify the legal basis therefor.

BID SPECIFICATIONS

St. Charles County is seeking bids for **one (1) One and a Half Ton Dual Wheel, Two Wheel Drive Four Door Truck with a Utility Box** for the Highway Department.

Unless otherwise specified, any manufacturers' names, trade names, brand names, information and/or catalog numbers listed in this specification are descriptive, **not restrictive**. The bidder may offer any product that meets or exceeds the applicable specifications. The bidder must demonstrate comparability, by including appropriate catalog materials, literature, specifications, test data, etc. **The County shall determine in its sole discretion whether a product is acceptable as an equivalent.**

Item Number	Feature Description	Meets	Exceeds	Not available or does not meet spec
A. General				
1)	One (1) minimum chassis specifications for an F450 or equal 16,000 lb G.V.W.R Truck			
2)	Chassis must have 84" C.A. with approximately 200" (+/-) W.B.			
3)	The unit shall have a minimum 6.6L Diesel Engine			
4)	The engine shall have 330 H.P. at 3000 RPM & 620 LB FT of torque at 1600-RPM			
5)	The engine shall have an electric block heater			
6)	The unit shall have a heavy-duty engine oil cooler			
7)	The engine shall have a five (5) year, 100,000 mile warranty			
8)	Allison 6-Speed transmission or equal			
9)	The transmission shall have a five (5) year unlimited mile warranty			
10)	The unit shall have a heavy-duty transmission oil cooler			
11)	Towing package (including – extra large radiator, electric brake wiring and wiring harness, etc.)			
12)	All standard equipment			
13)	The front suspension shall be a minimum 7000# with heavy-duty shocks			
14)	The rear axle rating shall be a minimum 9,000# with heavy-duty leaf springs, heavy-duty shocks			
15)	4.88 rear end gear ratio required			
16)	The unit shall have a limited slip differential			
17)	The unit shall have a rear stabilizer bar			
18)	Seven (7) LT 245 X 70R/19.5 8 ply all season radials, including spare tire and wheel			
19)	The unit shall have a hydraulic power brake system (anti-lock)			
20)	The unit shall have power steering			

Item Number	Feature Description	Meets	Exceeds	Not available or does not meet spec
21)	The unit shall have a forty (40) gallon fuel tank			
22)	Two (2) batteries – 750 CCA minimum each, with 105 amp alternator			
23)	The unit shall have intermittent wipers			
24)	The unit shall have power windows and power door locks			
25)	The unit shall have an AM-FM Radio			
26)	The unit shall have air-conditioning			
27)	The unit shall have tinted glass			
28)	The unit shall have a vinyl bench seat			
29)	The unit shall be Summit White or equal in color			
30)	The unit shall have West Coast mirrors – heated			
31)	The unit shall have two (2) front tow hooks			
32)	Any changes on complete unit must be noted			
	B. Utility Body			
	The body must meet or exceed the following specifications:			
33)	The body shall be an 84" CA measurement for a dual rear wheel vehicle			
34)	The body shall have a length of approximately 11 ft.			
35)	The body shall have 10 gauge galvaneal steel front and rear cross-member construction			
36)	The body shall have 14 gauge galvaneal steel bulkhead, compartment tops, load space inside centers and intermediate panel construction			
37)	The body shall have 12 gauge galvaneal steel recessed bumper, longitudinal and intermediate cross-member construction			
38)	The body shall have 16 gauge galvaneal steel compartment bottoms, front and rear end panels and fender panels			
39)	The body shall have a 12 gauge steel tread plate on the floor			
40)	The body shall have a 20 gauge galvaneal steel double panels doors			
41)	The body shall have 300# capacity shelving			
42)	The galvaneal steel construction shall be two-sided zinc coated			
43)	The body shall have one-piece seamless compartment top and load space inside center			
44)	The body shall have stainless steel door latches with powder coated galvaneal steel pans			
45)	The body shall have adjustable door strikers			
46)	The body shall have vinyl coated aircraft cables and stainless			

	steel continuous hinges on the horizontal doors			
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Item Number	Feature Description	Meets	Exceeds	Not available or does not meet spec
47)	The body shall have concealed bolt-on hinges on all vertical doors			
48)	The body shall have automotive type seals on all doors to prevent water leakage			
49)	The body shall have locked doors that are all keyed alike			
50)	The metal trays and shelves shall be adjustable			
51)	The body shall have an automotive type tailgate			
52)	The body shall be primed and painted to match the color of the truck cab (Summit White or equal)			
53)	The body shall have a receiver hitch install behind the recessed bumper			
54)	The body shall have the bottom of floor and wheel wells undercoated			
55)	The body shall be bid with a minimum five (5) year warranty against rust			
56)	List weight of body			
57)	The body shall be bid with all standard equipment and lighting and installed on the above referenced truck chassis			
58)	Any changes on complete unit must be noted			

All answers of **Exceeds or Not Available or does not meet spec** shall be explained on the *Exception Sheet* included in this packet. Cite the corresponding Item Number of the feature involved.

A complete set of the specifications must be sent to the bed companies to assure complete compliance with all equipment ordered on this bid.

Literature on the beds must accompany the bid.

One (1) set of service and operator manuals for the complete unit must be provided.

The bid must include delivery of one truck to the following facility:

Central District Facility at 2480 St Peters Howell Road, St Peters, Missouri

The successful bidder shall deliver the truck within 120 days of the bid award date. If the successful bidder fails to deliver within the time specified, a sum of \$50.00 per unit per day shall be forfeited to the County as liquidated damages.

The bids are scheduled to be awarded at the first County Council meeting in February. Please take this into consideration when submitting your bid.

BID FORM

11-002

One and a Half Ton Dual Wheel, Two Wheel Drive, Four Door Truck with a Utility Box

BID OPENING DATE: 1/19/2011 at 10:00 AM

(Bidder name)

Submits the following bid for this project:

Quantity – One (1)

Make Model and Year of Truck offered _____

Make Model and Year of Body offered _____

Total price for one Truck \$ _____

Authorized signature

Date _____

Exception Sheet

If the item(s) and/or services proposed in the response to this bid is in any way different from that contained in this proposal or bid, the bidder is responsible to clearly identify all such differences in the space provided below. Otherwise, it will be assumed that the bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions or differences to the stated specifications (attach additional sheets as needed):

Date: _____

Signature: _____

Title: _____

Company: _____

THIS FORM MUST BE COMPLETED AND ENCLOSED WITH THE BID

Audit Clause for Contracts

Examination of Records

The Contractor's records must include, but not be limited to, accounting records (hard copy, as well as computer readable data), written policies and procedures, subcontractor files, indirect cost records, overhead allocation records, correspondence, instructions, drawings, receipts, vouchers, memoranda, and any other data relating to this contract shall be open to inspection and subject to audit and/or reproduction by the County Auditor, or a duly authorized representative from the County, at the County's expense. The contractor must preserve all such records for a period of three years, unless permission to destroy them is granted by the County, or for such longer period as may be required by law, after the final payment. Since the Contractor is not subject to the Missouri Sunshine Law (Chapter 610, RSMo), information regarding the Contractor's operations, obtained during audits, will be kept confidential.

The Contractor will require all subcontractors under this contract to comply with the provisions of this article by including the requirements listed above in written contracts with the subcontractors.

Vendor Information

Company Name: _____

Business Address: _____

Business Hours: _____

Phone: _____ Fax: _____

Email address: _____

Contact Person: _____

Authorized Signature: _____

(Indicates acceptance of all bid terms and conditions)



Date: _____

American Made:

In accordance with the Domestic Product Procurement Act (hereinafter referred to as the Buy American Act) RSMo 34.350-34.359, the bidder is advised that any goods purchased or leased by any public agency where the purchase, lease or contract involves the expenditure of twenty-five thousand dollars (\$25,000) or more, shall be manufactured or produced in the United States. Section 34.350.2(1) of that Act specifies that the term “public agency” includes all political subdivisions of the State of Missouri, which definition includes counties.

The requirements of the Buy American Act shall not apply if other exceptions to the Buy American mandate in RSMo 34.353 are met.

If the bidder claims there is only one line of the good manufactured or produced in the United States, RSMo 34.353 (2), or that one of the exceptions of RSMo 34.353 (3) applies, the Department Head or Elected Official bears the burden of certification as required prior to the award of a contract.

In accordance with the Buy American Act, the bidder must provide proof of compliance with RSMo 34.353. Therefore the bidder should complete and return Exhibit A, certification regarding proof of compliance, with the bid. This document must be satisfactorily completed prior to an award of a contract.

EXHIBIT A

**ST. CHARLES COUNTY
DOMESTIC PRODUCTS PROCUREMENT ACT (BUY AMERICAN)**

The Missouri Domestic Products Procurement Act (34.350-34.359 RSMo) requires that for all bids with a value of \$25,000 or more, the goods or commodities purchased by any public agency (which definition includes all political subdivisions of the State, including counties) or used or supplied in the construction, alteration, repair, or maintenance of any public works must be **manufactured or produced** in the United States. As defined in 34.350 RSMo, United States means the United States of America, the District of Columbia, and all territories and possessions subject to the jurisdiction of the United States. The law also requires that the bidder must provide proof of compliance. **Note: In general, if an import tariff is applied to an item, it does not qualify for the Buy American preference. In addition, Most Favored Nation status does not allow application of the preference.**

Section A – All Products Are Manufactured or Produced In U.S.

If all products bid qualify as domestic products under Missouri law, complete only Section A.

I hereby certify that all products qualify as domestic, that the information provided is true and correct, and complies with all provisions of Sections 34.350-34.359 RSMo. I understand that any misrepresentation herein constitutes the commission of a class A misdemeanor pursuant to Section 34.355 of the Revised Statutes of Missouri.
SIGNATURE
COMPANY NAME

If Section A is completed, do not complete Section B.

Section B – Only One Product Line or No Products Are Manufactured or Produced In U.S.

If only one product line or no products are manufactured or produced in the U.S. complete only section B.

I hereby certify that there is only one product line or no product manufactured or produced in the U.S., that the information provided is true and correct, and complies with all provisions of Sections 34.350-34.359 RSMo. I understand that any misrepresentation herein constitutes the commission of a class A misdemeanor pursuant to Section 34.355 of the Revised Statutes of Missouri.
SIGNATURE
COMPANY NAME

Section C – Products May Qualify Because of Qualifying Treaty

If some or all products bid qualify for domestic status because of a trade treaty, etc., then the bidder must identify each product, country and qualifying treaty, etc. below. The bidder must list ALL products which are or may qualify as domestic below. If more space is needed, please copy this form and submit as an attachment.

BID ITEM NUMBER(S)	COUNTRY WHERE MANUFACTURED OR PRODUCED	QUALIFYING TREATY, LAW, AGREEMENT, OR REGULATION

SECTION C

I hereby certify that the specific items listed above are domestic, that the information provided is true and correct, and complies with all provisions of Sections 34.350-34.359 RSMo. I understand that any misrepresentation herein constitutes the commission of a class A misdemeanor pursuant to Section 34.355 of the Revised Statutes of Missouri.

SIGNATURE

COMPANY NAME