

**St. Charles County
Community Assistance Board**

Microsoft Teams Meeting

Meeting Minutes

September 14, 2021

Meeting Facilitator: John Glenn for Caty Beilsmith, chair

Attendance: Christy Weber; David Bardgett; Carissa Figgins; Cindy Syberg; Pat Leone; Melinda McAliney

Guests: Pinar Turker (St. Charles County); Dottie Kastigar (Community Council); Kathleen Thompson (City of St. Charles); Dawn Tegeler (YIN); Kathy Thompson (LINC); Lauren Muehling (Habitat); Karen Ford (NECAC); Lindsay Kyonka (Crisis Nursery); Brittany Morgan (J&A); LaKeysha Fields; Robert Myer (St. Charles County)

- I. **Call to order** at 7:01 pm
- II. **Pledge of Allegiance**
- III. **Public Comment** – None.
- IV. **Approval of May 11, 2021 Minutes** – A motion was made by Pat, and seconded by Cindy to approve the minutes. Minutes were approved.
- V. **New Business**
 - a. 2022 Applications – 13 applicants; NECAC and J&A applied for CARES and CDBG Homeless Prevention. Electronic document gave challenges. Spreadsheet summary of applications; summary of current awards – will be sent before October presentations.
 - b. 2020 Service Report – This is the annual report. Carissa asked if there was a reason, we have to stick with the word Indigent. The funding sources are now being reported on together, so Pinar will look at if the name can be changed. Motion to approve annual service report as written made by Pat Leone, seconded by Melinda. Motion passed.

- c. October/November presentations – Link for presentation sign-up was shared
https://docs.google.com/spreadsheets/d/1NCusODJLtRNXdMqCpvfd2TEz04b_fMYjaC493W_eTYg/edit#gid=0

Question- are presentations virtual like next year? Answer- yes.

- d. 2018-2023 5-year Plan – CAB board is to review this and make any changes as needed. The CAB board recommends that we make changes in the document using other terminology than “indigent”, No other changes were recommended. Pinar will talk with the County Executive’s office to see if there are any obstacles or processes, we need to make to change terminology for the “Indigent” fund. John suggested that any other changes we want to make, we can make in a different meeting.

Adjournment: Meeting adjourned at 7:31pm.

- VI. **Next Meeting Date:** Tuesday, October 12, 2021
Location: Microsoft Teams Meeting (Remote)/TBD