

**St. Charles County
Community Assistance Board**

**247 Spencer Road
St. Peters, MO 63376**

Meeting Minutes

September 13, 2022

Meeting Facilitator: Melinda McAliney, Chair

Attendance: David Bardgett; Melinda McAliney; John Glenn, Linda Sanchez; Cynthia Syberg, Pat Leone

Guests: Pinar Turker (St. Charles County); Dottie Kastigar (Community Council); Esther Angelos (Tri-County Probation & Parole) Dawn Tegeler (YIN); Robin Bell (YIN) Lindsay Kyonka (Crisis Nursery); Kathy Henderson (J&A); Kathleen Thompson (St. Charles City); Mary Jones and Mallory Jones (Bridgeway Women’s Center); Maddie Fischer (Habitat); Carrie Dina (NECAC); Kathy Thompson (LINC)

I. Call to order at 7:10 p.m.

II. Pledge of Allegiance

III. Public Comment – Dottie provided an overview of the Continuum of Care and what providers were seeing. On any given day, there is approximately 500 households in the community who are literally homeless. Most are living out of their cars, moving from house to house, and living outdoors. She shared that the lack of affordable housing has become a critical issue; the rate of re-housing has dropped significantly due to a lack of affordable housing units. Dottie also shared the results of focus groups with 8 unsheltered homeless. Kathy shared that the Emergency Weather Response committee (EWR) has been meeting and will again be offering church hospitality when the temperatures fall below 20 degrees. Program runs from mid- Nov. to mid-March. Dave asked about recent flooding. Dottie shared that Coordinated Entry responded to about 75 callers. Pinar shared that COAD is being re-established. There was a discussion about increased demand for motel vouchers, both for flooding and in general. Affordable motel rooms are getting more challenging to find, both during flooding and in general. Pinar shared some updates about the status of County disaster funding.

IV. Approval of April 12, 2022, Minutes

A motion was made by Pat to approve the minutes. The motion was seconded by John. Minutes were approved.

V. New Business

a. 2021 Annual Report - Pinar prepared the report. The CAB board received an increase in funding in 2021 over 2020. The Annual report will be sent to County Executive office. A motion was made by Dave to approve the Annual Report. Motion seconded by John. Motion was approved.

b. 2018-2023 5-year plan – Next year we should be begin working on a new 5-year plan to be approved by the end of 2023. Group would like a reminder to begin working on this in January. An issue was raised about if it was possible to change the word “indigent”. Answer: The ordinance will not be changed, but in reporting, we can change wording to Community Assistance funding. The plan will be updated plan in 2023.

c. 2023 Applications – 13 applications have been submitted. There were \$510,000 in total requests. There was the same number of applicants as last year. Applications are available to the committee through the portal. A question was asked about the scoring forms and voting sheets. Melinda requested scoring sheets to help the committee review the applications and take notes. Pinar will make scoring sheets available in the next week.

d. October 11th/November 15th presentations– Agency presentations will be 10-minute presentations with 5 minutes of questions. Agencies will have 1-minute warning when presentation time is almost up. The committee recommended that agency presentations should include a very brief summary of what they do, with a focus on the “why” of request and the change or impact that will result from the funding. Share outcomes and what you learned – what is working and not working, even if not successful. A motion was made by Dave to move the November meeting back one week due to elections. The motion was seconded by Cindy. Motion passed. The November meeting was moved from Nov. 8th to Nov. 15th. The presentations will start at 6:30pm. in both October and November. A sign-up sheet was distributed to sign-up for agency presentations. There were also two applications received for two CDBG funding sources – NECAC applied for Homeless Prevention, and J&A applied for Community Services. Agencies will make presentations for CDBG funding at the same time they are doing their regular CAB presentation.

VI. Adjournment: Meeting adjourned at 8:02 pm

Next Meeting Date: October 11, 2022, at 6:30pm

Location: Spencer Branch Library
427 Spencer Road
St. Peters, MO 63376

