

**St. Charles County  
Community Assistance Board**

St. Charles County Administration Building - Room 115  
201 N. Second St., St. Charles, Mo 63301

**Meeting Minutes**

**May 9, 2023**

**Meeting Facilitator:** Melinda McAliney

**Attendance:** Pat Leone, Cindy Syberg

**Guests:** Pinar Turker (St. Charles County); Dottie Kastigar (Community Council); Kathy Thompson (LINC); Carrie Dina (NECAC); Kathy Henderson (Sts. J&A); Karen Ehlmann (Volunteers in Medicine); Shana Eubanks (Habitat); Mary Jones & Kelly Broecker (Women’s Center); Lindsay Kyonka (Crisis Nursery); Robin Bell (Youth in Need)

- I. **Call to order** at 7:05pm
- II. **Pledge of Allegiance**
- III. **Public Comment** – None
- IV. **Approval of April 11, 2023 Minutes** – A motion was made by Cynthia and seconded by Pat to approve the minutes. Minutes were approved.
- V. **New Business**
  - a. Tri-County Advisory Board to Probation and Parole budget revision request (see below)- Pat motioned that the revision request be approved. Motion was seconded by Cynthia. Motion was approved.

Tri-County Advisory Board to Probation and Parole	Application	Revised Budget	Revision request	Difference
2. Motel/Temporary Housing	\$1,000.00	\$833.33	\$500.00	\$333.33
4. Rental Assistance	\$1,000.00	\$833.33	\$500.00	\$333.33
11. Counseling	\$10,000.00	\$8,333.33	\$9,000.00	-\$666.67
<b>Total</b>	<b>\$12,000.00</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$0.00</b>

- b. Strategic Planning Process – Review of CAB Mission, SWOT information, & funding parameters

**Priorities:** Increase funding from County Council, especially the \$3 fee; project CARE, prevention of homelessness; other input- lack of mental health services, Review of CAB goals  
Additional issues - need for childcare, 24/7 for persons trying to stabilize their housing and income. Possibility of partnering with Sparrow's Nest was mentioned.

**CAB** – suggested the board focus on funding & awareness

**For funding, applications should focus on one of the following priorities:**

1. **Keeping people housed** - Housing prevention funding; example: Crisis nursery
2. **Getting people rehoused**
3. **Supporting wrap around services that support stability**
4. **Shelter operations** – 26-28% current CAB allocations

**Awareness:**

1. People telling their story
2. Sharing information

**Q.** Can the CAB board present to County Council?

**A.** Yes, we could also ask for the County marketing department to assist with story telling

- Keep County Exec. & Council current on community issues around housing/homelessness
- Work with county to increase awareness of community needs
  - Possibly engage Lindenwood, Vision St. Charles in helping increase community awareness
- Discussion around agency funding criteria – should we require that agencies actively participate in Coordinate Entry/HMIS? This may be a challenge for several funding partners. Melinda will talk with Dottie about this.

**Draft Plan-** will be developed from discussions and community input for approval by CAB board in the fall.

**VI. Adjournment:** The meeting adjourned at 8:10 pm

**VII. Next Meeting Date:** Tuesday, September 12, 2023

**Location:** TBD