

**MINUTES OF EMERGENCY MEETING
ST. CHARLES COUNTY PORT AUTHORITY BOARD**

DATE: MAY 23, 2022
TIME: 8:00 A.M.
LOCATION: ZOOM MEETING (VIRTUAL ATTENDANCE ONLY)

MEMBERS PRESENT: Ken Dobbins; Don Boehmer; Roger Ellis; Monica Combest; Tammy Holen; and

MEMBERS ABSENT: Jeff Rothermich; and Hyatt Bangert

SUPPORT STAFF PRESENT: Sallie Hemenway, board consultant with Nexus Group; Michael Hurlbert, Director of Community Development; John Greifzu, Assistant Director of Administration; Bryan Wise, Associate County Counselor; and Sheila Weiss, Recording Secretary

CALL TO ORDER

Chairman Roger Ellis called the meeting to order at 4:08 PM and roll call was taken.

PUBLIC COMMENTS

There were no public comments.

BOARD ACTION ITEMS

Action Item 1 - Resolution 22-06; Authorizing the Port Authority Board Chair and Board Treasurer to file an application for funds with the Missouri Highway and Transportation Commission and execute on behalf of the Port Authority any documents necessary thereto.

Sallie Hemenway explained to the board that MoDOT reached out and stated that they have some remaining FY22 administrative funds, and they asked if the St. Charles County Port Authority had any administrative costs related to transit between July 1, 2021 through June 30, 2022 that they would like to submit to them for reimbursement. She stated that the TranSystems portion of the PGAV contract and the Nexus Group contract that the Port Authority have both qualify as reimbursable items for this funding, although those two contracts are in excess of the remaining amount of FY22 funds available from MoDOT. In order to take advantage of these funds, the Port Authority must submit an invoice to MoDOT by June 15, 2022. If Resolution 22-06 is approved by the board, it would authorize the Port Authority Board Chair and Treasurer to take the necessary steps needed to file an application for these funds and execute any necessary documents on behalf

of the Port Authority to obtain this funding from MoDOT. Should these funds be approved and obtained from MoDOT, they will go towards reducing the Port Authority's the obligation to St. Charles County.

Chairman Roger Ellis asked for a motion to approve Resolution 22-06, Authorizing the Port Authority Board Chair and Board Treasurer to file an application for funds with the Missouri Highway and Transportation Commission and execute on behalf of the Port Authority any documents necessary thereto. Ken Dobbins made such motion, and the motion was seconded by Monica Combest. A roll call vote was taken and the vote on the motion was as follows: Don Boehmer - yes, Monica Combest - yes, Ken Dobbins - yes, Tammy Holen - yes, Jeff Rothermich – absent, Hyatt Bangert – absent, Roger Ellis – yes. Resolution 22-04 was approved 5-0.

MEETING ADJOURNMENT

Chairman Roger Ellis asked for a motion to adjourn the meeting. The motion was made by Ken Dobbins and was seconded by Don Boehmer. The meeting was adjourned at 4:35 PM.