

Board of the Regional Medical Examiner

Telephone Conference

Public Access Location - Conference Room Adjacent to the St. Charles County Council Chamber

100 North Third Street St. Charles, Missouri 63301

May 6, 2021

11:00 am

MINUTES

Board Members In Attendance:

Steve Ehlmann	County Executive of St. Charles County
Tim Brinker	Presiding Commissioner of Franklin County
Dennis Gannon	County Executive of Jefferson County

Staff In Attendance:

Dr. Mary Case, M.D.	Regional Medical Examiner
Kathleen Hargrave	Regional Medical Examiner Office Director of Operations
David Courtway	Jefferson County Director of Administration
Joann Leykam	St. Charles County Director of Administration
Robert Schnur	St. Charles County Director of Finance

Public Access Point staffed by staff of the St. Charles County Department of Communications, however no public attended.

The Board of the Office of the Regional Medical Examiner convened by telephone conference at 11:04 a.m. The Meeting began with a report from Robert Schnur, summarizing the Final 2020 financial report (Exhibit A) to date. 2020 Final Report. Mr. Schnur indicated that at the last meeting, preliminary year-end 2020 reports were presented, pending final 4th quarter charges from SLU and St. Louis County. Mr. Schnur then reported that the ending fund surplus for 2020 of \$190,213 was \$884 better than shown in the preliminary report amounts shown previously. Member-County surpluses are \$82,147, \$88,290 and \$19,777 for St. Charles, Jefferson and Franklin Counties, respectively.

Mr. Schnur then reported on the First Quarter 2021 Report, stating that the Regional Office has a modest first quarter surplus of \$16,692 for the fund. Results by County were – St. Charles \$1,638 surplus, Jefferson \$18,239 surplus and a shortage of \$3,185 for Franklin. The total Fund surplus is \$206,905 as of March 31, 2021, the close of the first quarter.

Mr. Schnur reported that Mid-America Transplant's final payment on the current 3 year contract (expiring 12/31/21) was received in April of 2021. That payment was approximately \$91,000.

Kathleen Hargrave then reported on renewal efforts with Mid-America, the application being made and expected time frame for hearing from Mid-America Transplant. The Board voted unanimously to support the grant application. Ms. Hargrave then indicated that caseloads are increasing and it could be necessary to take on additional staff in the 2022.

Ms. Hargrave also reported on the work that is being done to support organ and tissue donation, noting that the Regional Office has been honored by MidAmerica Transplant for their work in this area.

Mr. Schnur then summarized the financial situation, suggesting that given these factors and reduced surplus in two of the three Counties, he suggested holding off until the next meeting before moving forward with considering a 2021 reduction in the financial support by the counties.

The Members of the Regional Board discussed the recommendation and concurred. No motion to reduce the financial support was made.

There being no further questions or business, Presiding Commissioner Brinker moved to adjourn. County Executive Gannon seconded the Motion.

County Executive Gannon – yes

Presiding Commissioner Brinker – yes

County Executive Ehlmann – yes

The Board adjourned at 11:38 p.m.

The reports provided by Mr. Schnur on the 2020 financials (Exhibit A) and the 2021 1st Quarter (Exhibit B) are attached. The 2nd Quarter financials will be presented in a meeting to be scheduled in early September, 2021.

Minutes Approved at the Regional Medical Examiner Board meeting of September 2, 2021.