

**St. Charles County
Community Assistance Board**

Microsoft Teams Meeting

Meeting Minutes

April 12, 2022

Meeting Facilitator: Melinda McAliney, Chair

Attendance: Christy Weber; David Bardgett; Melinda McAliney; John Glenn

Guests: Pinar Turker (St. Charles County); Dawn Tegeler (YIN); Lindsay Kyonka (Crisis Nursery); Kathy Henderson (J&A); Kathleen Thompson (St. Charles City); Michelle Woods (Guest); Mary Jones Bridgeway DV Program (Guest); Madilynne Fischer (Guest); Carrie Dina-NECAC (Guest); Kathy Henderson (Guest); Mary Johnson (Habitat for Humanity); Linda Sanchez (Guest)

I. Call to order at 6:51 p.m.

II. Pledge of Allegiance

III. Public Comment

Michelle Woods from Habitat for Humanity introduced Madelyn Fischer who is the new grant writer replacing Lauren Muelling. Michelle said the organization is getting ready to dedicate a home at the end of this month, another one in June and will break ground for three homes and one rehab sometime this year.

Mary Johnson with Birchway Domestic Violence program said that their organization is doing a small Mother's Day card fundraiser. She plans to post information on their website stating how donations can be made. She added both shelters remain at capacity and over 900 calls have been made in the first quarter of the year.

Christy Weber from the Community Council reminded members that their organizations are members of the Council and are able to post updates in their weekly newsletters. She asked Mary Johnson to send her the information about the Mother's Day card fundraiser to her.

Lindsay Kyonka from St. Louis Crisis Nursery reminded members is April is child abuse and neglect prevention month. A free professional conference will be held on Friday, April 29th on Zoom. Anyone who is interested may join.

Melinda McAliney introduced Linda Sanchez as a new member. Linda provided a brief presentation about herself and added she is running for Missouri State Representative, in District 106. Melinda will send Linda a roster of the Community Assistance Board membership distinguishing who is Board versus agency.

IV. Approval of February 8, 2022 Minutes

Melinda McAliney stated that Carissa Figgins was not listed as a meeting participant in the minutes. A motion was made by Christy Weber to approve the minutes with the change of adding Carissa

Figgins to the participant list and was seconded by John Glenn to approve the minutes. Minutes were approved.

V. New Business

a. Update on CAB 2021 contracts, service reports, applications, and next steps.

Pinar stated all the contracts are finished and the first checks have been mailed. CDBG service contract is on the way and the Consent Agenda was approved last night. The service report is due April 15, 2022. Pinar sent a second reminder to every agency about the deadline. The new application will be posted on June 1, 2022 for the year 2023. She plans to announce the CDBG public services including homeless prevention. She noted she will send emails out to members when the application is ready and will be due mid-August. The 5-year CAB Report and the Annual Service Report will be reviewed in September. Melinda asked if anyone had any questions for Pinar regarding next steps and timelines for this year's funding. There were no questions.

b. Discuss funding source HOME-ARP survey results

Melinda said she sent this report out to members last week which was distributed by the County to identify the priority needs of the community. She expressed her gratitude for providing combined data and reducing it between service providers and the public. She summarized it was good information for the Board to have when considering priorities and funding requests in the fall. Melinda asked if there were any surprises in the report members would like to share. She presented the Community Needs Ranking Survey (HOME-ARP) results to the Board. Pinar suggested providing information about the type of funding that is available and where HOME-ARP stands. Pinar presented a St. Charles County Community Development Funding Sources Chart distinguishing funding between federal and county sources. She also reviewed eligible activities of HOME-ARP. A location plan will need to be submitted to St. Louis County for funding by the end of summer. The City of O'Fallon is also distributing HOME-ARP funds and is expected to submit this allocation with us. Pinar announced there is also \$15 million dollars through CDBG for a local buyout program in the floodplain.

Michelle Woods asked If CAB Board would be involved in the distribution of HOME-ARP funds. Pinar said at the moment, she does not know as it is in the initial stage and there will be a public hearing for this as well.

Melinda asked the Board if anything stood out from the survey to influence or impact our thinking for funding decisions that will be made later in the year. John stated that from his standpoint the top five items from either Production or Preservation of Rental Affordable Housing or Supportive Services can certainly help improve the lives of those struggling in the County.

Melinda asked service providers if they had any thoughts on the survey results. Mary concurred with John's comments about the top five items especially finding affordable housing in the County. Michelle Woods also agreed with the need to find affordable housing and the struggle to keep up with rising costs.

Dawn Tegeler from Youth in Need said affordable housing has been discussed frequently, and Youth in Need has a collaborative grant with Saints Joachim and Ann has funds to

house youth but they can't find affordable housing.

Kathy Henderson reiterated that there is lesser affordable housing in the County which makes it more difficult for people who have barriers.

Melinda thanked everyone for sharing their stories.

c. Location of May 2022 meeting

Melinda asked Pinar if there was anything on the calendar to require a May 10th meeting and Pinar answered in the negative. Melinda recommended that the Board forego the May meeting and asked members to raise their hands if they agreed. All the members agreed and the motion was approved. Melinda explained typically the Board does not meet in the summer months, so the next meeting will be in September.

VI. Adjournment: Meeting adjourned at 7:37 p m

Next Meeting Date: September 2022

Location: TBD