

**St. Charles County
Community Assistance Board**

**Spencer Road Library
Room 240**

Meeting Agenda

September 13, 2022

7:00 pm

Meeting Facilitator: Melinda McAliney, Chair

- I. Call to order
 - a. Welcome and Introductions
- II. Pledge of Allegiance
- III. Public Comment
- IV. Approval of April 12, 2022 Minutes
- V. New Business
 - a. 2023 Applications
 - b. 2021 Annual Report
 - c. 2018-2023 5-year Plan
 - d. October/November presentations
- VI. Adjournment

Next Meeting Date: **Tuesday, October 11, 2022**

Location: **TBD**



TO: County Executive Steve Ehlmann
St. Charles County Council

DATE: September 13, 2022

FROM: St. Charles County Community Assistance Board
Melinda McAliney, Chairperson

SUBJECT: FY2021 Annual Report

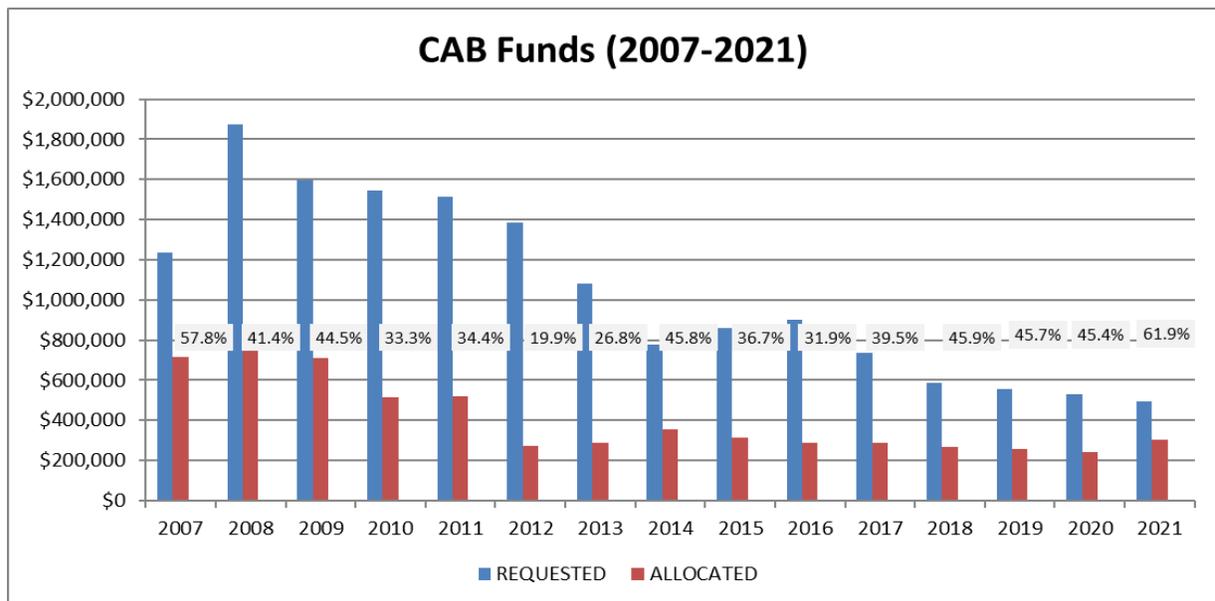
We are pleased to present a summary report of the activities of the St. Charles County Community Assistance Board. The social service agencies receiving funding from the Community Assistance Board (CAB), during the reporting period of March 2021 and February 2022, are listed below with their respective allocations from the Homeless Fund and Indigent Fund. These allocations were unanimously approved by the CAB at its Dec 8, 2020 meeting. They were subsequently approved and adopted on December 12, 2020 by the St. Charles County Council. Homeless funds in the amount of \$265,000, Indigent funds in the amount of \$40,000, Project CARE funds in the amount of \$4,000, and CDBG funding in the amount of \$25,000 are provided for 2021 allocation.

AGENCIES	2020 ALLOCATION	2021 REQUEST	2021 AWARD
PREFERRED FAMILY HEALTHCARE	\$10,000.0	\$20,000	\$13,000
CONNECTIONS TO SUCCESS	\$11,500.0	\$20,000	\$13,000
CRISIS NURSERY	\$18,000.0	\$30,000	\$23,500
HABITAT FOR HUMANITY	\$13,500.0	\$35,000	\$19,000
LINC	\$30,000.0	\$50,000	\$34,000
NECAC	\$12,500.0	\$35,000	\$19,000
OUR LADY'S INN	\$18,500.0	\$25,000	\$21,500
STS JOACHIM & ANN CARE SERVICE	\$54,500.0	\$140,000	\$68,500
THE SALVATION ARMY	\$16,000.0	\$40,000	\$23,000
TRI-COUNTY PROBATION & PAROLE	\$10,000.0	\$10,000	\$11,000
TURNING POINT DOMESTIC VIOLENCE	\$10,000.0	\$20,000	\$14,000
VOLUNTEERS IN MEDICINE	\$15,500.0	\$18,000	\$16,500
YOUTH IN NEED	\$20,000.0	\$50,000.0	\$29,000.0
TOTALS	\$240,000.0	\$493,000	\$305,000

For FY2021, the CAB received 13 requests from 13 agencies for Homeless and Indigent funding totaling \$493,000. For FY2021, \$265,000 was allocated from the Homeless Fund and \$40,000 was allocated from the Indigent Fund to 13 agencies, meeting 62% of total requests. The need for these funds continues to outweigh the available grant amounts. \$4,000 of the Project Care funds were awarded to Sts. Joachim & Ann Care Service. These funds remain a significant source of funding for agencies fighting homelessness in St. Charles County. 2021 Homeless & Indigent funds assisted 2026 individuals and 806 families.

Graph 1 illustrates total requests, funding allocations, and percentages of awards as of requested amounts for the past ten-year period along with the following:

GRAPH 1

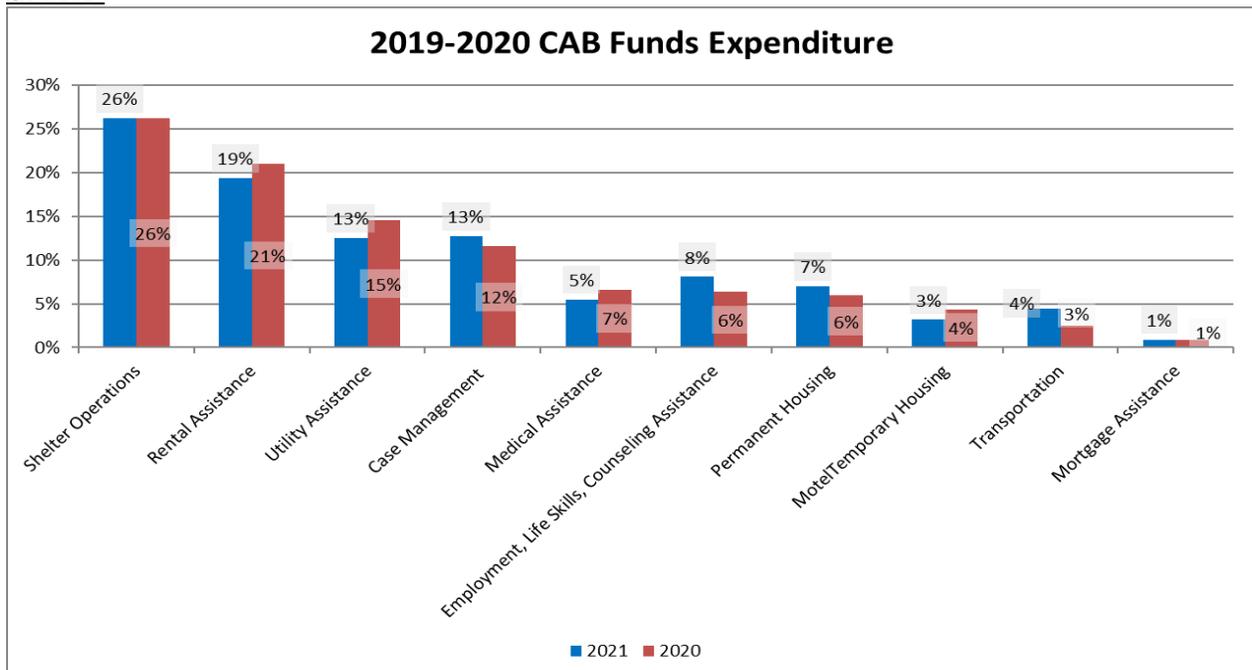


CAB met 40%, 46%, 46%, 45% and 62% of the requested amounts in 2017, 2018, 2019, 2020 and 2021 respectively (Ten-year average is 36%).

- While the requested amounts have decreasing trend, provided funds increased by 27% from 2020 (Note that the amounts are not adjusted by consumer price index).

The 2020-2021 CAB Homeless and Indigent funds expenditures are highlighted below in Graph 2 by category.

GRAPH 2



CAB's primary goal has been keeping families and individuals in their homes or providing them with temporary shelter. In 2021, to keep persons in their homes, **45%** of CAB funds were expended on rental, mortgage, utility assistance and case management. **26%** of CAB funds were expended on shelter operations, and **3%** on

temporary/motel housing. The percentage of rent, utility assistance, temporary housing and medical expenditure percentages decreased slightly; transportation, case management, and permanent housing expenditures, employment, life skills, counseling assistance expenditures increased compared to 2020 expenditures. The percentage of shelter assistance remained the same.

Funds used for shelter operations included shelter utility, shelter mortgage/rent, food service and maintenance costs. Shelter maintenance was the biggest item of Shelter Operations expenditures (44% of total shelter operation costs and increased slightly compared to 2020, 42%; 624 individuals and 221 families were helped in shelters).

Shelter Costs	Crisis Nurseries of St. Charles	Our Lady's Inn	Preferred Family Healthcare	Salvation Army	Youth In Need	Shelter Expenditures (\$)	Shelter Expenditures (%)
Food		\$2,580.00	\$628.95		\$16,401.50	\$19,610.45	29%
Rent	\$9,100.00					\$9,100.00	13%
Gas	\$1,663.00			\$334.60		\$1,997.60	3%
Electricity	\$3,950.00		\$420.36	\$1,837.05		\$6,207.41	9%
Furnishing			\$1,281.96			\$1,281.96	2%
Shelter	\$955.00	\$12,900.00	\$10,667.56	\$5,134.93		\$29,657.49	44%
	\$15,668.00	\$15,480.00	\$12,998.83	\$7,306.58	\$16,401.50	\$67,854.91	100%
# of people helped	242	80	66	108	138	\$116,099.37	
# of families helped	126	42	21	32	0	\$223,098.74	

Project CARE

Project CARE allows County citizens to contribute directly to the Indigent Fund. This is accomplished by using a check box on their real estate and personal property tax statements to denote a contribution amount of \$1, \$5 or \$10. The checkboxes for Project CARE donations are on the Annual Tax Bills – mailed out once a year in mid to late November. Throughout the year, people can still send in a donation or can also donate at the Collector's payment windows at any time. Out of 304,435 tax bills, Project CARE is potentially a \$300K source.

As it was in the past years, CAB continued to work on a variety of ways to support Project CARE such as video production on Project CARE, social media use, and increasing donation options via online payments. In 2021, County continued putting effort for more publicity to obtain more donations. The publicity efforts included distribution of a [promotional video](#), doing a press release, having it on the homepage of the County website, social media posts, having an ad about it running on County TVs, printing/circulating flyers, etc. In 2021, Project CARE funds collected were \$3,799.44, where \$4,000 of Project CARE funds was allocated to St. Joachim & Ann Care Services.

The success of Project CARE remains in spreading the word to St. Charles County citizens on the importance and availability of donating to the fund. The agencies need to pass on this information in a marketing campaign to their donors, supporters, volunteers, and employees. Despite all the efforts since 2018, the visualization of the video remained limited and the publicity didn't bring an anticipated increase in the donations. This is because the Tax Bill may not be the best avenue for soliciting donations. Adding an extra dollar to the Pet Adoption fee, adding a dollar or two to every park rental, and/or a fee to prevent the indigent from camping out in county parks could be better ways to increase the funding for Project CARE. These options require an ordinance change which needs further elaboration. A summary of the Project CARE funding is below:

Project CARE Funding

	Allocated	Collected
2014		\$2,435
2015	\$2,435	\$4,103.73
2016	\$2,500	\$4,141.15
2017	\$3,500	\$3,241.49
2018	\$4,000	\$3,829.28
2019	\$3,500	\$3,924.16
2020	\$4,000	\$5,041.08
2021	\$4,000	\$3,799.44
Total	\$23,935	\$30,515

2021 Agency Annual Reports Summary

Each year, the CAB requires its grantee agencies to provide an annual report. In 2021, \$300,059.53 was spent by 13 agencies out of \$305,000 allocated. Ordinance. No. 05-096 §1, 120.470 (D), limits an agency to \$1,000 in carry-over funding in a contract year.

The remaining amount from 2021: \$4,940.49

Agency	Unspent funds
Connections to Success	\$1,500.00
Preferred Family Healthcare, Inc.	\$1.70
The Salvation Army O'Fallon	\$3,238.79
Tri-County Advisory Board	\$200.00
2021 Total Unspent	\$4,940.49

The remaining amount from 2020 was spent:

- NECAC has \$2.9 in unspent monies: reported as spent (1 individual, 1 family served)
- TRI-County Probation and Parole has \$640 in unspent monies: reported as spent (2 individual, 2 family served)
- Salvation Army has \$4,141.68 in unspent monies: reported as spent (108 individual, 51 family served). On 3/15/2022 a check was sent to St. Charles County in the amount of \$3,141.68

Out of \$24,089.78 initially allocated to shelter, motel, permanent housing, utility assistance, medical, employment, life skills assistance; \$19,149.29 was spent on rent, mortgage, case management, transportation, and counseling assistance with the approval of CAB. NECAC and Turning Point final spending allocation is not CAB approved.

	Connections to Success	Crisis Nurseries of St. Charles	North East Community Action Corporation	Preferred Family Healthcare, Inc.	The Salvation Army O'Fallon Lodge Emergency Shelter	Tri-County Advisory Board to Probation and Parole	Turning Point Advocacy Services	Total
1. Shelter Operations	\$0.00	\$0.00	\$0.00	\$1.70	\$0.00	\$0.00	\$3,500.00	\$3,501.70
2. Motel/Temporary Housing	\$0.00	\$0.00	\$0.00	\$0.00	\$1,150.00	\$100.00	\$1,750.00	\$3,000.00
3. Permanent Housing	\$0.00	\$0.00	\$10,314.29	\$0.00	\$0.00	\$0.00	\$0.00	\$10,314.29
4. Rental Assistance	\$0.00	\$215.00	-\$10,314.29	\$0.00	\$0.00	\$100.00	\$1,750.00	-\$8,249.29
5. Mortgage Assistance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,500.00	-\$1,500.00
6. Utility Assistance	\$0.00	-\$215.00	\$0.00	\$0.00	\$2,088.79	\$0.00	\$2,800.00	\$4,673.79
7. Home Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8. Case Management (up to 30%)	\$450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,200.00	-\$3,750.00
9. Transportation (gas, car, repair services)	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,000.00	-\$3,850.00
10. Medical Assistance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	\$700.00
11. Counseling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,800.00	-\$1,800.00
12. Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13. Employment	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00
14. Life Skills Training	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
15 Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
16. Other - Specify								
Total	\$1,500.00	\$0.00	\$0.00	\$1.70	\$3,238.79	\$200.00	\$0.00	\$4,940.49

Obstacles

7 out of 13 agencies indicated they met their anticipated targets. This year main obstacle was noted as the pandemic. The agencies who couldn't meet the anticipated level of services indicated the obstacles they encountered as follows:

NECAC: "The lack of funding is always a factor. The need is so great and any available funds go quickly."

OUR LADIES INN: "The number of individuals we served was reduced because we saw more women in need who were either single or did not have custody of their children".

SALVATION ARMY: "Earlier on during this time period, we were still dealing with the post effects of the Covid Pandemic, which contributed to the low capacity."

STS JOACHIM AND ANN CARE SERVICE: "The number of people who contacted us for assistance this past year slightly decreased. We believe this was mostly due to COVID and all of the public assistance that was being offered to those in need".

TRI-COUNTY PROBATION AND PAROLE: "Covid outbreak reduced the number of meetings we had and the one-on-one visits between clients & officers".

LINC: "We don't feel we had any obstacles. LINC's achievement was good based on LINC receiving 68% of requested award and achieving 66% of serving the number of individuals we did. Upfront LINC requested a re-distribution of funds to be able to assist more fragile families. LINC then incurred costs associated with Case Management and Transportation."

Other agencies meet their anticipated targets despite the obstacles they encountered¹:

CONNECTIONS TO SUCCESS: "The Covid 19 pandemic was the main obstacle and challenge during 2020. We were able to pivot and provide the same services, just in a different way".

HABITAT FOR HUMANITY: "HFHSCC was mostly on target with our anticipated goals. Our only struggles regarded supply and contractor delays".

¹ *Turning point didn't complete this section with numbers.

VOLUNTEERS IN MEDICINE: “COVID. VIM had 516 unduplicated pts in 2019, but 373 unduplicated patients in 2021 (28% decrease). COVID precautions resulted in clinic being closed to in pt appts at various times during 20/21. Outside pharmacy costs were \$11,296 under budget so % of CAB money was greater than anticipated for outside Rx”.

YOUTH IN NEED: “ Staffing is always an obstacle. Working with our youth is an emotioally taxing job and it takes it toll on those that work for us. However, our staff is loyal and continue to show up for our youth”.

Agency Needs

Based on the annual reports, the major needs of the agencies are noted as volunteers, and staff. The following needs are highlighted as needs for some agencies:

Facilities: 12 agencies out of 13 reported they have adequate facilities. Turning point is still in need of facilities whereas Preffered Family didn’t indicate so (last yer they did).

Volunteers: 9 agencies out of 13 reported they have adequate volunteers. SJA, YIN, PFH, TP are the ones who are in need of volunteers. (In 2020 HABITAT, OLI, SJA, YIN)

Staff: 8 agencies out of 13 reported they have adequate staff. OLI, PFH, SJA,TP and YIN are in need of staff. (In 2020, SJA and YIN)

Funding: 8 agencies out of 13 reported they have adequate funding. SJA, LINC, NECAC, PFH, YIN are the agencies in need of funding (same as 2020).

Other needs: 6 agencies out of 13 reported they had needs for funding, mental and substance abuse services, volunteers, skilled staff:

LINC: “LINC received approximately 68% of grant application award.” (previous year it was 42%) **funding**

OUR LADY’S INN: “We were down a case manager, and at times did not have a Children's Advocate or enough shift support **staff**. Our St Louis counsleor had to do the mental health assessemmts for a couple of months.”.

SALVATION ARMY: “The continued **lack of mental health and substance abuse services** from neighboring organizations continues to be an unmet need.”. (as reported previous year)

TURNING POINT: “With Covid we did not bring in **volunteers** and with the overall employment trends, we found it difficult to **find appropriate skilled staff** for some area of need.”.

VOULUTEERS IN MEDICINE: “Patient needs were met, but number of unduplicated patients has decreased 28% since 2019. See Question 7 for corrective actions taken.” (**decrease of demand**)

Trends

The annual reports described the following trends regarding the population in need in St Charles County:

- **Increase in the people suffering from mental illness:** 9 out of 13 agencies indicated that the overall numbers of those suffering from mental illness have been increasing.

- **Need for transportation:** 11 out of 13 indicated that there is a need for transportation. Insufficient public transportation services in St. Charles County continue to make it problematic for the poor to secure jobs and transition to independence. Compared to other years' reports, this need is increasing.
- **Need for affordable housing:** 11 out of 13 agencies indicated that affordable housing in St Charles County is a major concern. Compared to other years' reports, this need is increasing.
- **Funding from other sources:** 5 out of 14 agencies indicated that funding from other sources did not reach the anticipated level. (LINC, NECAC, PFH, SA, TPP)
- **Increase in the indigent and homeless population:** 5 agencies out of 13 reported that they observe an increase in the indigent and homeless population (CN, TP, PFH, SA, YIN). The change from last year is an observation in the domestic violence community.
- **Increase in health needs:** 5 out of 13 agencies indicated that there is an increase in health needs (OLI, SA, PFH, YIN, TPP)
- **Need for coordinated housing assistance:** 2 out of 13 agencies noted that there is still a need for a coordinated housing assistance system (YIN and CS). Coordinated Entry and Assessment Process, commonly called One Door, was brought into life in January 2018 to unify the entry point and clients' access to services showing that there is progress in meeting coordinated housing assistance needs.
- **Other needs observed in the community:** The CAB notes the affordable housing, public transportation needs continue to exist within St. Charles County. The needs of the community mentioned specifically are as follows:

NECAC: "We have had many individuals seeking first time assistance due to employment issues in addition to safe, sanitary and affordable housing issues."

LINC: "During the interview process with fragile families we are seeing that families have lost their jobs and have not secured/found another. In addition, families state they are/have applied for state disability".

OUR LADY'S INN: "Many women came with high risk pregnancies due to substance abuse, mental health needs, and pregnancy related health complications".

PREFERRED FAMILY HEALTHCARE: "The continued pandemic has caused greater need for resources and financial assistance".

SALVATION ARMY: "The Emergency shelter continued to see individuals who were over the age of 60 and those who were not able to work." (Aging population and disability)

VOULUTEERS IN MEDICINE: "Dental Care".

5 out of 13 agencies indicated that funding from other resources were not at anticipated levels. The compromises mentioned are as follows:

LINC: "Yes additional funding as received however, CDBG-CV money was made available to LINC, but due to restrictions most families did not qualify. Another grant award, EFSP (Emergency Food and Shelter) had a monthly limit amount for utility assistance of how much money could be given to help a family. Religious/private donations were down".

NECAC: "We were unable to assist additional individuals that were seeking stable housing".

PREFERRED FAMILY HEALTHCARE: " Due to funding constraints it has limited the salaries that we are able to offer new and current staff. This has led to staff turnover and open positions not being able to be filled".

TRI-COUNTY PROBATION AND PAROLE: "We were unable to have a fundraiser until Sept 2021. We were only able to hold one due to Covid restrictions. We were able to use covid grant funds we obtained the previous year from other sources to meet all grant requests".

SALVATION ARMY: "Our program was compromised due to the lack of affordable housing in the area, we have seen an increase of families seek and obtain housing outside of the funding area, this in turn caused the Shelter to not use all of its CAB funding and those this rendered families ineligible for other funding because of jurisdiction".

Project Outcomes

The 2021 service reports collected information from agencies on their project outcomes funded by CAB. The reports showed that 10 agencies out of 13 met or exceeded their anticipated goals. The following 3 agencies could partly achieve their project goals due to unexpected obstacles:

NECAC: "The Households served had greater needs than originally anticipated. Receipt of additional funding would have enabled us to assist additional households and reach our expected results".

SALVATION ARMY: "Currently, due to COVID 19 protocols, we have only one family per room in shelter which has limited the number of individuals we serve in shelter. This funding period families remained in shelter longer than originally anticipated.

The program continues to provide emergency shelter, 24-hour crisis hotline, domestic violence response team, crisis intervention, legal advocacy, psycho-educational groups, support groups, counseling, case management, transportation, and community support services to victims of domestic violence, sexual assault, and/or human trafficking. In addition, we discuss with each individual the need to have a plan for their safety and provide individualized safety planning. In this funding period 55 out of the 66 women served in shelter completed an individualized safety plan with an advocate".

PREFERRED FAMILY HEALTHCARE: "The measurable outcome for measure #2 is based on the following, we had a large number of individuals who refused to increase their income, thus at some point, these individuals moved out of the shelter into temporary settings. The lack of affordable housing is still a factor, at some point, individuals became frustrated with looking for affordable housing and voluntarily discharged from the shelter to short term destinations. Other individuals voluntarily left the shelter prior to working on housing goals".

Additional Comments:

CRISIS NURSERY: "With pandemic related challenges wearing on, we have seen an increase in calls from St. Charles County families to our 24 Hour Helpline (24% increase in calls over 2020) as families with limited support systems are finding they have run out of physical, financial, and emotional resources.

Overall, the severity of crisis facing families calling in for care has been significant, with an increase in calls related to family violence (66% increase), parental mental health crises (78% increase), and homelessness (83% increase). The number of calls coming in from St. Charles County families with our highest triage designation of "red," indicating an immediate threat to child safety, has increased by more than half, from 68 "red" calls in 2020 to 107 in 2021.

We are very concerned with these high rates of families facing family violence, homelessness, and mental health crises, which are often interrelated. Additionally, with such limited affordable housing options in

St. Charles County, a number of the homeless families who have engaged with our programming have had to move out of the county to find stable, affordable housing- often to Warren or Lincoln Counties. This is such a difficult transition for children who have already experienced such instability”.

HABITAT: “Habitat for Humanity of Saint Charles County addresses chronic homelessness through its Homeownership Program. Families who are currently experiencing homelessness by lack of home, living with family members, or living in inadequate housing conditions are invited to apply for our Homeownership Program. Throughout their partnership with us, they put sweat equity hours towards their home, work alongside volunteers while building their home, attend financial education classes, and other additional trainings. At the completion of their home build, they sign a 30 year, affordable mortgage on their home.

HFHSCC is always seeking qualified Veterans for its homeownership program. To date, our organization has partnered with 3 veterans in permanent housing solutions. We will continue to spread the word of our mission and homeownership program to local veteran groups and organizations who can refer Veterans to our program.

Habitat for Humanity of St. Charles County has a Homebuyer Readiness Program that is open to the public. Homebuyer Readiness guides individuals into financial independence with the goal of obtaining somewhere safe, affordable and stable for them to call home. With Homebuyer Readiness, individuals are partnered with a qualified financial coach who guides them through their financial goals and walks them through budget goals and future financial plans.

HFHSCC is active in advocacy efforts through Habitat for Humanity International and the local continuum whose mission is to end homelessness. Habitat St. Charles also partners with the St. Charles County Housing Team as we work together in taking action to end homelessness and creating equal and fair housing for all”.

LINC: “Affordable housing and public transportation continues to be problems within our community. We are seeing more families that cannot afford/maintain a vehicle. Also, an increased number of families living in hotels as a result of loosing their home.

While there have been some government monies available, they also come with restrictions (CDBG-CV) and/or limited monthly limits (EFSP -Emergency Food and Shelter Program).

As a result of the above, on-going case management is extremely important with helping fragile families. In most cases it is their only support system”.

NECAC: “There is a need for more affordable housing in the metro area. There continues to be the need for more funding and case managers who provide on-going support and guidance”.

OUR LADY’S INN: “On the good news front, many of our clients were able to obtain employment due to the demand for workers in a variety of fields. Many found jobs in childcare, restaurant or office work. This enabled several to save money or to purchase a car which increased their chances of being successful upon exiting the shelter.

The continued lack of affordable housing being built in the County forces many of our clients to move to Lincoln or other counties”.

PREFERRED FAMILY HEALTHCARE: “The issues that are present in our homeless population seem to continue to grow as we move through the pandemic. We have seen an increase in survivors who are struggling not only with domestic violence, but mental health and substance use disorder services. In addition, since the beginning of the pandemic we have limited the number of individuals in shelter to

include one family per room to assist with social distancing. An additional barrier is the lack of affordable housing and public transportation within the County”.

SALVATION ARMY: “The O’fallon Lodge continued to provide quality services to those who were in need and were admitted into the shelter, through our internal resources, we were able to provide some families with additional assistance upon their departure from the shelter. Capacity issues were affected by the continued use of hotel vouchers by other organizations and thus families did not want to go into shelter. The lack of services for male individuals was a factor as well with some extended families if space was not available for older children and /or male members. Still dealing with the post covid effects earlier in the year of 2021, we saw a decrease in the number of individuals presenting for shelter, the shelter itself dealt with covid issues over a period of time. The continued stigma of covid and shelters continued to be a factor. We saw an increase in the number of individuals coming into shelter who after a few days demonstrated their need for a higher level of care. We met with a few families who only came into shelter to get some type of housing voucher, but once the process was explained to them, the family voluntarily left out.

The team at the shelter continued to work closely with each resident to increase their skills at household management, budgeting, and decision making. Families were able to access other resources through the Salvation Army including a spiritual component. The Shelter Manager continues to seek out and partner with housing managers and owners for future placement of clients into their units. She continues to work with property owners to somehow eliminate barriers to affordable housing”.

STS. JOACHIM AND ANN CARE SERVICES: “We have not seen an increase in mental illness, or those with health needs. Also, our clients did not have issues with coordinating their assistance. The number one need in this community is affordable, or we can even call it workforce, housing. Our community continues to build apartment complexes but there is nothing affordable about them for the people we work with. These are the people who work at Amazon, GM, in restaurants and so on. They have been priced out of the area but are necessary for our area to continue to thrive. The number of those who have lost their homes after COVID has made our homeless population larger and the number of affordable apartments available is not sufficient. Lack of public transportation has been and will continue to be a large barrier for those people we serve”.

VOLUNTEERS IN MEDICINE: “As mentioned in Question 3, our overall unduplicated patient population has decreased from 516 in 2019 to 373 in 2021 (28%). In the summer of 2021 we created a list of patients not seen in 2021 but seen in 2019 and 2020. We reached out by phone to 454 patients to determine the reason they were not seen in 2021. Outreach was attempted in every case but was unsuccessful in 296 cases (65%).The results are as follows:

52 pts who consider themselves under our care but did not make/keep appt

36 patients now on Medicaid

22 patients now on Medicare

16 patients on other insurance

15 moved out of area

9 patients receiving services elsewhere

7 patients deceased

1 patient has too much income

An additional 29 patients could not be reached but were 65 years of age and assumed to be Medicare eligible.

VIM has been open to in patient visits since March 1, 2022. Whenever the percentage of COVID cases reached a high level in the area the clinic would close to in person appts during 2020 and 2021.

The VIM Board of directors is exploring a new PR campaign to reach out to agencies who refer patients to VIM to reacquaint them with our services.”.

TRI-COUNTY PROBATION AND PAROLE: “Just that the demand for treatment in all mental health and addiction areas continues to rise. We have had 3 different grant writers in the last three years resulting in mistakes that we did not catch. We have one program that is continued each year using different grants that have various contingencies. That is why I am reporting two sets of statistics. Program goals includes money used from other grants”.

YOUTH IN NEED: “Affordable housing continues to be an issue for our youth. The challenge for many youth who transition out of our program is the cost for rent. Rental rates exceeds what youth can afford in St. Charles County causing them to transition outside of St. Charels County.

Additionally, the lack of access to adequate public transportation poses a serious issue. The limited amount of public transportation makes it hard for youth to find stable employment in the St. Charles County area. If more affordable housing and access to public transportation where made available this would be very beneficial for the youth that we serve and would increase the attractiveness to remain in St. Charles County.”.

Community Council’s 2022 Point-In-Time Homeless Counts

Community Council’s 2022 Point-In-Time Homeless Counts has indicated a 7% decrease in the number of homeless persons from 2022 (456 persons) to 2021 (425) persons and this decrease is 8% (from 328 to 302 persons) in St Charles County alone.

Community Council’s 2022 Point-In-Time Homeless had indicated that in St Charles from **2021 to 2022**, the emergency shelter need for youth (age group 18-24) decreased by 42%; men and women’s need for emergency shelter decreased (29%, 38% respectively). The children’s need for emergency shelter decreased by 1%. These numbers indicate a good trend after pandemic but still the impact of the pandemic prevails for adult homelessness:

2020 to 2021: the emergency shelter need for youth (age group 18-24) increased by 60%; men and women’s need for emergency shelter increased (%93, %90 respectively). The children’s need for emergency shelter decreased by 6%.

2020 to 2022: the emergency shelter need for youth (age group 18-24) decreased by 7%; men and women’s need for emergency shelter increased (%36, %18 respectively). The children’s need for emergency shelter decreased by 7%.

Please note that this annual report covers the period from March 2021 to March 2022.

Final Note

The homeless and indigent population shows no barrier to race, gender, or age. The Community Assistance Board will continue to support pro-active enabling agencies in a collaborative and collegial manner. It is our responsibility to assist those who work to alleviate homelessness and indigent conditions in our community without redundancy; and assist those in their transition into productive society.

MISSION STATEMENT

The mission of the St. Charles County Community Assistance Board is to support homeless, near-homeless and indigent residents of St. Charles County by assisting in the development and provision of programs and services that encourages self-sufficiency.

PROPOSED BUDGET BY CAB PRIORITIES

	Connections to Success	Crisis Nurseries of St. Charles	Habitat for Humanity of St. Charles County	LINC St. Charles County	North East Community Action Corporation	Our Lady's Inn	Preferred Family Healthcare, Inc.	Sts. Joachim and Ann Care Service	The Salvation Army O'Fallon Lodge Emergency Shelter	Tri-County Advisory Board to Probation and Parole	Turning Point Advocacy Services	Volunteers in Medicine - St. Charles	Youth In Need	TOTAL
Shelter Operations		\$20,000.00				\$20,000.00	\$25,000.00		\$9,500.00				\$50,000.00	\$124,500.00
Motel/Temporary Housing				\$8,000.00	\$1,500.00			\$12,000.00	\$0.00	\$1,000.00	\$1,500.00			\$24,000.00
Permanent Housing			\$35,000.00	\$3,000.00	\$1,000.00				\$0.00		\$1,000.00			\$40,000.00
Homeless prevention		\$4,800.00		\$29,000.00	\$25,500.00			\$93,500.00	\$18,000.00	\$1,000.00	\$10,500.00			\$182,300.00
Case management	\$6,000.00	\$2,800.00		\$7,000.00	\$7,000.00			\$32,500.00	\$12,000.00					\$67,300.00
Self Sufficiency	\$14,000.00	\$2,400.00		\$3,000.00		\$20,000.00		\$2,000.00	\$500.00	\$10,000.00	\$2,000.00	\$18,000.00		\$71,900.00
Total	\$20,000.00	\$30,000.00	\$35,000.00	\$50,000.00	\$35,000.00	\$40,000.00	\$25,000.00	\$140,000.00	\$40,000.00	\$12,000.00	\$15,000.00	\$18,000.00	\$50,000.00	\$510,000.00

PROPOSED BUDGET BY CAB PRIORITIES (%)

	Connections to Success	Crisis Nurseries of St. Charles	Habitat for Humanity of St. Charles County	LINC St. Charles County	North East Community Action Corporation	Our Lady's Inn	Preferred Family Healthcare, Inc.	Sts. Joachim and Ann Care Service	The Salvation Army O'Fallon Lodge Emergency Shelter	Tri-County Advisory Board to Probation and Parole	Turning Point Advocacy Services	Volunteers in Medicine - St. Charles	Youth In Need	TOTAL
Shelter Operations		67%				50%	100%		24%				100%	24%
Motel/Temporary Housing				16%	4%			9%		8%	10%			5%
Permanent Housing			100%	6%	3%						7%			8%
Homeless prevention		16%						67%	45%	8%	70%			36%
Case management	30%	9%		14%	20%			23%	30%					13%
Self Sufficiency	70%	8%		6%		100%	0%	1%	1%	83%	13%	100%		14%
Total	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

PROPOSED BUDGET BY CAB PRIORITIES (%)

	Connections to Success	Crisis Nurseries of St. Charles	Habitat for Humanity of St. Charles County	LINC St. Charles County	North East Community Action Corporation	Our Lady's Inn	Preferred Family Healthcare, Inc.	Sts. Joachim and Ann Care Service	The Salvation Army O'Fallon Lodge Emergency Shelter	Tri-County Advisory Board to Probation and Parole	Turning Point Advocacy Services	Volunteers in Medicine - St. Charles	Youth In Need	TOTAL
Shelter Operations		16%				16%	20%		8%				40%	100%
Motel/Temporary Housing				33%	6%	0%		50%		4%	6%			100%
Permanent Housing			88%	8%	3%	0%					3%			100%
Homeless prevention		3%	0%	16%	14%	0%	0%	51%	10%	1%	6%			100%
Case management	9%	4%		10%	10%	0%		48%	18%					100%
Self Sufficiency	19%	3%	0%	4%	0%	28%	0%	3%	1%	14%	3%	25%		100%
Total	4%	6%	7%	10%	7%	8%	5%	27%	8%	2%	3%	4%	10%	100%



**St. Charles County Community
Assistance Board**

5 Year Plan

2019 - 2023

Submitted

November 1, 2018

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MISSION STATEMENT

The Mission of the St. Charles County Community Assistance Board is to support homeless, near-homeless and indigent residents of St. Charles County by assisting in the development and provision of programs and services that encourages self-sufficiency.

BACKGROUND

The St. Charles County Community Assistance Board or CAB was established by county ordinances 96-170 in December, 1996 and 97-20 in January, 1997 for the purpose of “administering the allocation and distribution to not-for-profit agencies funds for homeless assistance programs from the County Homeless Fund.”

The CAB was created to replace the former Homeless Board and to assume its responsibilities. The Homeless Board was founded by the County Board of Commissioners in 1991 and was charged with the responsibility of assisting the homeless and near-homeless of St. Charles County. Under the County Charter approved by voters in 1994, the Homeless Board was also made responsible for “administering the allocation and distribution to not-for-profit agencies funds for indigent assistance programs from the user fees.” (Ord. 96-170, Sec. 4).

Acknowledging the related issues of the indigent and the homeless, the County Council decided a group of citizens was needed to review proposals and make funding recommendations to the Council. This volunteer board would serve the needs of not just the homeless, but the indigent as well, in St. Charles County through the County Homeless and Indigent Fund.

The County Executive has also charged the CAB with making recommendations for the Community Development Block Grant (CDBG).

PHILOSOPHY

The Community Assistance Board realizes the needs of the homeless and indigent are varied and the resources that can be brought to bear are finite. The CAB does not expect to meet all the social service needs of the County. The existing agencies, as a whole, will still be providing services where the majority of their funding comes from other sources such as state or federal grants, and private contributions. The CAB will make its recommendations based on where it can make the greatest impact, given the services that are already being provided, and any unmet needs.

HISTORY OF FUNDING FOR THE INDIGENT

The St. Charles County Council (and the County Commission before 1994) has been required by state law to provide funds to serve the indigent since 1939. All counties in Missouri are expected to do so by providing assistance to those who are “unable to support themselves.” The state statute requiring this support is vaguely worded and does not specify how or what funding level is required. “Poor” residents are described as “aged, infirm, lame, blind or sick persons who are unable to support themselves, and when there are no other persons required by law and able to maintain them.” (State statute 205.580-205.760, 1939) Indigent funds are appropriated out of general revenue funds. On May 24, 2013, the St. Charles County Council passed an Ordinance amending Section 120.480, called the “Project Care” (Community Assistance Relief Effort) Bill No. 3968 allowing residents to make donations along with payments of their property taxes (Section 120.370 St. Charles County Ordinances) to help serve the indigent in our community. Such contributions would be used to serve a variety of long-term and short-term needs as outlined in State Statute 67.1070.

The St. Charles County Executive appoints members of the Community Assistance Board to three year terms. Appointments are subject to approval by the County Council. The CAB reviews agency proposals and makes funding recommendations to the County Executive and County Council. The County Council considers these recommendations and then appropriates specific amounts to the various agencies that apply.

Funds designated for care of the poor (indigent) can be used for programs other than direct services to the homeless and near homeless including innovative programs to help individuals and families attain self-sufficiency. These programs may address essential needs such as housing assistance, shelter assistance, transportation assistance, and case management services.

HISTORY OF FUNDING FOR THE HOMELESS

Funding to serve the homeless differs from funding that serves the indigent in two important ways. First, while state law does require counties to provide services to the indigent, the state does not require county support for the needs of the homeless. Second, where indigent funds are appropriated out of general revenue, funds to serve the homeless are accumulated through a \$3.00 user fee attached to all documents recorded at the County Recorder of Deeds Office. Such fees may be used to serve a variety of long term and short term needs as outlined in State Statute 67.1070.

1. Agencies offering or proposing to offer the broadest range of housing-related services to families in the community served.
 - a. Emergency short-term and long-term shelter for the homeless;
 - b. Prevention of residential foreclosures and evictions;
 - c. Coordination of existing community services;

- d. Projects to encourage self-sufficiency of participants and facilitate transition from dependency on subsidized housing.
2. Other agencies offering or proposing to offer services specifically to homeless families.

Though not required by state law, the County has been providing funds to agencies that serve the needs of the homeless since 1992. The CAB allocates these user fee funds for the homeless and near-homeless. This includes shelter assistance, housing assistance, transportation assistance, medical assistance and seed grants to agencies proposing innovative solutions that deal with the long-term causes of homelessness.

OTHER CAB RESPONSIBILITIES

The CAB in 1997 was also charged with making recommendations for other funding sources such as Community Development Block Grant (CDBG) and Project CARE (Community Assistance Relief Effort) funds.

St. Charles County is the responsible agency for the “St. Charles Urban County”, a cooperative arrangement of the cities of St. Charles, St. Peters, Lake Saint Louis, Cottleville, Wentzville, Weldon Spring, New Melle, St. Paul and unincorporated St. Charles County, to collectively receive CDBG funds directly from the U.S. Department of Housing and Urban Development (HUD). The CAB makes recommendations related to the selection of homeless service providers to be funded with the CDBG Homeless Prevention Program funding. CDBG Homeless Prevention program was mainly designed to provide assistance to those who may become homeless due to inability to pay rent, utility and/or lease payments.

The CAB also makes recommendation for the allocation of Project CARE funds. Project CARE allows County citizens to contribute directly to the Indigent Fund by using a check box on their real estate and personal property tax statements. Project CARE was created after County budget cuts in 2012, which resulted in a significant decrease in the amount allocated to the Indigent Fund.

FUNDING ELIGIBILITY CRITERIA

(For Clients)

County Residency

Any recommended funding (Indigent Fund, Homeless Fund, Project Care or other) must be used to benefit residents of St. Charles County. This is not to imply that agencies may not give aid to transient persons or residents of other counties, but only that monies authorized by the County Council will be used for St. Charles County citizens. The burden of proof to verify residency is on the agencies themselves.

Income Criteria

For the purpose of defining “poor” or “indigent” persons, the CAB will rely on the most recent income guidelines used by the U. S. Department of Housing and Urban Development (HUD) median income statistics and by the Missouri Poverty Guidelines.

FUNDING ELIGIBILITY CRITERIA

(For Agencies)

In order to qualify for funds distributed by the Community Assistance Board, agencies must also meet certain eligibility criteria (see Ordinance 96-170). These criteria are summarized below:

1. Be incorporated in Missouri as a not-for-profit corporation;
2. Have board members that represent the socio-economic diversity of the County;
3. Receive at least 25% of its funds from other sources;
4. Maintain client confidentiality;
5. Provide services on a nondiscriminatory basis;
6. Screen employees who regularly work with children;
7. Obtain participation acknowledgement from Continuum of Care Program.

CAB GOALS

I. Short-Term Issues

- A. Utilize the county-wide HMIS (Homeless Management Information System)
 - 1. Encourage county-wide use of HMIS by all agencies;
 - 2. Utilize data in evaluating agency funding proposals;
 - 3. Monitor expenditures of funds to stabilize homeless and indigent residents through HMIS;
 - 4. Urge HMIS participation by all organizations providing housing services and receiving public funding.

- B. Continue agency performance tracking in the use of CAB funding
 - 1. Review agencies Annual Service Reports and verify use of funds to determine number of people served and incidents of service;
 - 2. Examine current CAB applications and reporting requirements on an annual basis;
 - 3. Evaluate all CAB reporting forms annually;
 - 4. Verify agency audits and annual service reports are correct and submitted on time.

- C. Increase CAB awareness of agencies services and operations
 - 1. Gain first-hand knowledge of agency operations through on-site visits;
 - 2. Attend agency public meetings, conferences and open houses as often as possible;
 - 3. Send out Needs Survey to all agencies in the county seeking opinions on short-term and long-term needs of the homeless and indigent populations. Possibly revise applications based on needs outcomes.

- D. Support increased funding ideas where applicable
 - 1. Investigate how other regional and state governmental entities fund indigent and homeless care within their jurisdictions;
 - 2. Advocate on behalf of social service funding to the greater St. Charles County community through the support of St. Charles Community Council.
 - 3. Spread the word about Project CARE to increase CAB funds by producing social media content, and creating easier ways to donate.

- E. Keep County Executive and County Council current on CAB related issues
 - 1. Attend County Council meetings on an as needed basis;
 - 2. Submit Annual Report annually by November 1;
 - 3. Submit updated 5 Year Plan annually by November 30;
 - 4. Serve to allocate other funding sources such as CDBG.

II. Long-Term Issues

- A. Support and fund the Continuum of Care in its effort to coordinate community resources to end homelessness;
- B. Support the development of Coordinated Entry and the homeless hotline to best track persons experiencing homelessness and coordinate services to help them achieve housing and income stability;
- C. Maintain performance tracking of agencies in terms of CAB funding;
- D. Identify long-term trends and needs of social service agencies and keep up-to-date on unique problems facing the indigent and homeless populations;
- E. Advocate for the establishment of a shelter for men only in St. Charles County and a county-wide transportation system;
- F. Support efforts to develop and provide permanent supportive housing for chronically homeless individuals and families;
- G. Monitor expenditures of funds to stabilize homeless and indigent citizens through HMIS;
- H. Continue to allocate public funding to areas of the greatest need, for the greater good.

ANNUAL TIME LINE

June 1 st	Notice of funding availability for public agencies
August 20 th	Agency proposals due
September	Review proposals, annual service report and set up agency presentations
October-November	Agency presentations
December	Allocation meeting for funding
April 15 th	Financial audits and Agency Annual Reports due
May-September	Review financial audits and annual reports for review
May-September	Prepare CAB Annual Report for review at the September meeting
October-November	Revise CAB 5 Year Plan, submit Nov 1